



# Sammilani Mahavidyalaya

(NAAC ACCREDITED B++)  
[AFFILIATED TO CALCUTTA UNIVERSITY]  
E.M. BYPASS, BAGHAJATIN  
KOLKATA - 700 094

Phone : 244 8869  
principal.sammilani@gmail.com  
info@sammilanimahavidyalaya.com  
www.sammilanimahavidyalaya.org  
a.org

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Date 03/02/2024

## NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 08/02/2024 (Thursday) at 2.30 pm in the IQAC room to consider the agenda mentioned below.

1. To read and confirm the resolutions taken in the last meeting held on 20/12/2023.
2. To have discussion on the preparation of AQAR 2022-2023.
3. To have discussion on the outcome of the NAAC related workshop organised by the HED, Govt. of West Bengal at Bankim Sardar College.
4. To consider the status of criteria wise data collection till date.
5. To enhance the use of ICT through augmentation of the related infrastructure and preparing e- contents in everyday teaching- learning program.
6. To review the status of the office in respect of internal audit.
7. To prepare a calendar for collaborative activities with the institutes under collaboration
8. To review MDP for the non-teaching staff with PIBM
9. Miscellaneous.

All esteemed members are requested to kindly attend the meeting and place their valuable opinions and suggestions.

*Sangita Dey Sankar*  
IQAC Coordinator 03/02/24

Coordinator  
IQAC

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*P. S. Dey*  
Principal 03/02/24