



# Sammilani Mahavidyalaya

(NAAC ACCREDITED B++)  
[AFFILIATED TO CALCUTTA UNIVERSITY]  
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Ref. No. SMV/IQAC/Mtg/2023/02

Date 27/09/23

A meeting of Internal Quality Assurance Cell (IQAC) will be scheduled to be held on 05/10/2023 to discuss the following agenda:

1. Confirmation of minutes of previous meeting.
2. Fixing of the date and internal Audit team for internal process of AAA.
3. Fixing of date for Criteria wise presentation regarding progress in each criterion.
4. Discussion regarding progress of office management committee.
5. Discussion over the formation of different clubs for the holistic development of students.
6. Discussion over organising various seminars, interdisciplinary lecture series etc.
7. Discussion regarding organising Annual day followed by prize distribution to the rank holders in different fields.
8. Discussion regarding admission in Vocational courses for the new session.
9. Misc.

All the esteemed members are earnestly requested to attend the meeting. Teachers' Council Secretary and Bursar are specially invited in the meeting.

*Sangita Dey Sarkar*  
Coordinator, IQAC 27/9/23

**Coordinator  
IQAC**

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*Dave*  
27/9/23  
Principal