

Action taken report(ATR) to the resolutions adapted in the IQAC meeting
held on 05.10.2023

1. Internal team for AAA has been formed with the following members:

The Principal

The IQAC Coordinator

The Teachers' Council Secretary

Members: Dr. Paramita Dasgupta

Dr. Srikanta Malakar

Dr. Sumita Das

2. To initiate the preparation for SSR, the IQAC has maintained a register regarding job distributions among the sub-committees and to the departments.

3. The IQAC requested the Office management committee to supervise the office and to initiate the financial audit pending for last six years immediately.

4. As resolved in the meeting the clubs such as Electoral club, Drama club and nature club will place their plan of action before the IQAC.

5. Workshop on preparation for NAAC will be organized immediately. The date is fixed on 7.11.23. The esteemed speaker is Prof. Tushar Kanti Ghara, JDPI, Bikash Bhawan.

6. The Annual Prize distribution ceremony along with best student awards will be arranged on 17.10.2023.

7. Various measures; like class-to-class orientations have been taken for admission to vocational courses.

8. Scrutinee for CAS of Sri Ranjit Shaw has been done and the same has been forwarded to the Principal for further process.


Coordinator, IQAC


PRINCIPAL

Coordinator
IQAC
Sammilani Mahavidyalaya
E. M. By Pass, Baghajatin
Kolkata-700 094

Action taken report (ATR) to the resolutions adapted in the IQAC meeting held on 20.12.2023

As per the resolutions taken in the meeting held on 20/12/2023 the following actions have been taken.

1. The IQAC initiated preparation for revised A&A framework of NAAC (Cycle III) within the session 2023-2024.
2. The language departments be entrusted to take initiative for revival of Language Laboratory.
3. Upgradation of ICT facilities initiated through the supervision of ITRM sub-Committee.
4. Internship drives will be initiated through MOOC/SWAYAM and other collaborative ventures.
5. Application for research guideship by the eligible and interested teachers be encouraged by the IQAC.
6. Proposal for research grant from Govt./ Non-Govt. agencies be encouraged by the IQAC.
7. Criteria for self-appraisal for the teachers followed by the best teacher award be initiated.

MISC.

PBAS papers pertaining to CAS of Dr. Mrinal Ch. Halder and Smt. Brototi Mondal has been forwarded to the Principal office for further process.

Coordinator, IQAC

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IQAC

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Principal

Action taken report (ATR) to the resolutions adapted in the IQAC meeting held on 08.02.2024

As per the resolutions taken in the meeting held on 08/02/2024 the following actions have been taken further.

- 2.The IQAC team started collecting annual data for the AQAR 22-23 along with the preparation for SSR.
- 3.Initiative taken for submission of IIQA as per Govt. directives.
- 4.Initiatives taken by the IQAC team for departmental data collection for SSR and also regular visit/meetings with the departments are going on.
- 5.The teachers are taking classes as per the lesson plans with the help of ICT mechanisms and all the ICT classes are being recorded through log register.
6. The office management committee have taken initiative for completion of internal audit. In this context, a third party will be hired (subject to approval of the Governing body) to expedite the work.
7. Collaborative calendar have been framed and the same have been uploaded on the college website.
8. Initiative taken for conducting a staff development programme in collaboration with Pune Institute of Business Management (PIBM).

MISC:

- Initiative taken for constituting a team which will take the responsibility regarding the summer internship.
- An ex-student who has the technical skill regarding computer will be hired on temporary basis.
- Yearly feedback report (2018 to2023) communicated to the affiliating University.
- All academic departments have been preparing MOU related year wise activities as resolved in the meeting.

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Action taken report (ATR) to the resolutions adapted in the IQAC meeting held on 04.07.2024

As per the resolutions taken in the meeting held on 04/07/2024 the following actions have been taken.

1. Successful submission of Self-Study Report (SSR) for revised A&A framework of NAAC on dated: 07.05.2024.
2. A format has been given to all the departments and sub committees for preparation of Departmental profile and sub-committee activities respectively.
3. Initiatives taken for the upgradation of Central Library through Gyandhara Project funded by the P.C.Chandra Group.
4. Popular lecture series for outreach service to the society is yet to start for some unavoidable situations.

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Principal

Action taken report (ATR) to the resolutions adapted in the IQAC meeting held on 24.07.2024

1. SSR 2nd level payment is done on 08/08/2024 as directed by the NAAC.
2. Certificate course on Basic life Support (BLS) started on and from 13/08/2024 with 45 students both current and passed out.
3. The college flag has been designed with the assistance of Dr. Paramita Dasgupta and the same has been passed through the Governing Body.
4. Process of submitting proposals for seminars/workshops etc. is in progress.

Coordinator, IQAC

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Principal