

**Action taken report (ATR) to the resolutions adapted in the IQAC meeting held on 08.02.2024**

As per the resolutions taken in the meeting held on 08/02/2024 the following actions have been taken further.

- 2.The IQAC team started collecting annual data for the AQAR 22-23 along with the preparation for SSR.
- 3.Initiative taken for submission of IIQA as per Govt. directives.
- 4.Initiatives taken by the IQAC team for departmental data collection for SSR and also regular visit/meetings with the departments are going on.
- 5.The teachers are taking classes as per the lesson plans with the help of ICT mechanisms and all the ICT classes are being recorded through log register.
6. The office management committee have taken initiative for completion of internal audit. In this context, a third party will be hired (subject to approval of the Governing body) to expedite the work.
7. Collaborative calendar have been framed and the same have been uploaded on the college website.
8. Initiative taken for conducting a staff development programme in collaboration with Pune Institute of Business Management (PIBM).

**MISC:**

- Initiative taken for constituting a team which will take the responsibility regarding the summer internship.
- An ex-student who has the technical skill regarding computer will be hired on temporary basis.
- Yearly feedback report (2018 to2023) communicated to the affiliating University.
- All academic departments have been preparing MOU related year wise activities as resolved in the meeting.

Coordinator, IQAC

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