



Sammilani Mahavidyalaya

(NAAC ACCREDITED B++)

[AFFILIATED TO CALCUTTA UNIVERSITY]
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Ref.No.....

Date19.01.2023.....

Minutes of the meeting of the IQAC held on Thursday, January 19, 2023 at 11 a.m. in the IQAC Room

The meeting commenced with the Teacher-in-Charge taking the chair. The agenda were taken up for discussion one by one and the following resolutions were adopted.

1. The minutes of the last meeting held on September 26, 2022 were read and confirmed.
2. Resolved unanimously that the inclusion of Sammilani Mahavidyalaya in the NAAC Mentoring Group for Colleges of South 24 Parganas, West Bengal as formed by the Higher Education Department, Govt. of West Bengal, be approved and the Teacher-in-Charge be requested to take necessary initiative in this regard.
3. Dr. Srikanta Malakar, Coordinator of the IQAC, reported the progress of AQAR 2021-22 preparation including the status of different criteria. He proposed that the last date of submission of filled in criteria to the respective Criterion Coordinators be 31.01.2023 instead of 30.11.2022 as the work was still in progress. The respective Criterion Coordinators of the AQAR 2021-22 preparation team expressed that they were collecting the requisite data and also filling in their respective criteria.

Resolved unanimously that all the criteria be completed and submitted to the respective Criterion Coordinators latest by 31.01.2023 in order to ensure timely submission of the AQAR by 28.02.2023.

Miscellaneous:

- I. Smt. Sangita Dey Sarkar, Associate Professor in Philosophy and Convener of the Career Guidance and Placement Sub-committee, proposed to introduce three more

self-financing vocational courses to enhance the employability among the students: i) Diploma Course in Basic Tailoring (only for female students), ii) Training Course for Competitive Examinations and iii) Certified Course in Microsoft Office.

Resolved unanimously that the proposal of Smt. Dey Sarkar for introducing the above mentioned three courses be appreciated and approved; and Smt. Dey Sarkar be entrusted with the responsibility of planning and executing the courses.

II. Dr. Srikanta Malakar, Coordinator of the IQAC, reported that the first batch of Vocational Course in Communicative and Functional English has successfully completed the course.

The IQAC appreciated and thanked Smt. Sangita Dey Sarkar, Associate Professor in Philosophy and Convener of the Career Guidance and Placement Sub-committee, for her active support and involvement in making this course a grand success.

III. Dr. Srikanta Malakar, Coordinator of the IQAC, placed a proposal of buying at least three portable projectors required for enhancing interaction with students in class rooms.

Resolved unanimously that the proposal of buying at least three portable projectors by the Coordinator of the IQAC, be approved; and Dr. Malay Roy, Bursar and Assistant Professor in Mathematics, and Dr. Bapan Kumar Maity, Librarian and Convener of Information Technology Resource Management (ITRM) Sub-committee, be requested to initiate the necessary process.

As there was no other agendum to discuss, the meeting ended with a vote of thanks to the chair.


Dr. Srikanta Malakar

(Coordinator, IQAC)
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Dr. Sharmila Chakraborty

(Teacher-in-Charge)
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