



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SAMMILANI MAHAVIDYALAYA
Name of the head of the Institution		DR. SANTIRANJAN PALCHAUDHURI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324626869
Mobile no.		9433309088
Registered Email		principal.sammilani@gmail.com
Alternate Email		info@sammilanimahavidyalaya.org
Address		E.M.BY PASS,BAGHAJATIN
City/Town		KOLKATA
State/UT		West Bengal
Pincode		700094
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. RUMA CHAKRABARTI
Phone no/Alternate Phone no.	03324626869
Mobile no.	9903002348
Registered Email	sammilaniqac@gmail.com
Alternate Email	principal.sammilani@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sammilanimahavidyalaya.org/wp-content/uploads/2020/07/AQAR_2018-19.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes https://sammilanimahavidyalaya.org/wp-content/uploads/2021/02/ACADEMIC-CALENDAR-2019-edtd1.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	70.25	2005	28-Feb-2005	27-Feb-2010
2	B++	2.82	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC

20-Mar-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Initiation of Faculty Development Program (FDP)/Research work	03-Mar-2020 1	10
Timely submission of AQAR (2018-2019)	23-Dec-2019 5	5
Student Satisfaction Survey(SSS)	15-Sep-2020 60	940
Feedback system	03-Sep-2020 90	1200
Meeting (online) with all faculty members	15-Jul-2020 1	28
Meeting of IQAC	14-Feb-2020 1	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? With the assistance of Academic subcommittee a training programme for the teachers has been organised on "Procedures to take online classes". To orient the teachers in facing the new normal situation, various such programmes are being

carried out time to time. Such as our library has organized an international webinar on "Problems and Prospects of College libraries in online teaching learning process" ? Motivational seminars/webinars for students have been conducted to help them cope up with the pandemic situation. ? Signed MOUs with various institutions for the academic and professional purposes. ? Successful installation of RFID system in Central Library and proper utilization of RUSA fund for procurement of laboratory and other equipment, books, furniture etc. ? Introducing online examination portal for conducting University examinations.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To initiate the installation of CCTV camera within the premises of college	For easy surveillance of every corner of the college premise CCTV camera needs to be installed. Process of seeking quotations has been initiated.
To strengthen the academic activities of faculties and students by organizing seminars, workshops, lectures series etc.	Various seminars as well as webinars have been organised by the departments in collaboration with the IQAC.
To introduce online payment system for the benefit of the students	IQAC proposed and initiated the process of online payment system. Accordingly software has been designed and approved by the college. This will make the fees payment process for the students very smooth. Various external payments will also be carried out easily in near future.
To encourage awareness regarding gender sensitization	Internal Complaint Cell (ICC) was formed in accordance with UGC with reference to Prevention, Prohibition and Redressal Act, 2013. Furthermore, Annexure I and II affidavit has been filled by the current students and guardians respectively.
To upgrade the library management system	RFID management system has been successfully installed with the assistance of IQAC of the college to automatically identify individual books and easy detection of theft.
To uphold project on issues related to environment at least one each year.	Rain water harvesting has been done in our college. The water from rain gets collected in the reservoir which is utilised for various purposes like gardening and cleaning purposes in canteen. This initiative has been sponsored by PC Chandra group.
To Increase the number of students receiving scholarship	Many students receive free studentship, and Govt. scholarships such as

	Kanyashree Prakalpa, Swami Vikekananda scholarship and Aikyashree. These scholarships help the needy students to meet their academic needs. It should be mentioned here that the number of students receiving scholarship has been increased this year .
Proper Utilization of the first instalment of RUSA Grant	The College has successfully utilized the RUSA grant in various ways by purchasing various equipments like AC Machines, RFID in Library, Library books, Laboratory equipments of various departments, furniture and computer with accessories during this year.
To initiate maximum number of collaborations with other academic/professional institutes for better academic as well as career benefits of students.	Various academic activities and skill developing trainings have been organised in collaboration with many academic and Professional Institutions by signing 4 nos.MOU such as • MOU for academic linkage with Raidighi College dated 25.08.2019 • MOU for academic Cooperation with Ramkrishna Sarada Mission Vivekananda Vidyavaban dated 13.3.2020 • MOU for training in computerised accounting (Tally ERP 9), e-filling of GST and IT return etc. with the Institute of Computer Accountants Edu. Skills Pvt. Ltd. dated, 14.03.2020. • MOU for Exchange of academic knowledge with K.K.Das college , July 2020.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body of the College</td> <td>15-Mar-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body of the College	15-Mar-2021
Name of Statutory Body	Meeting Date				
Governing Body of the College	15-Mar-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	24-Jun-2020				
17. Does the Institution have Management Information System ?	Yes				

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

? Presently, the Institution is having certain modules for the functioning of various activities. The maintenance of the College website is outsourced to M/s Xlink Software Drome. Students' data are mostly on the website and the admission procedure is entirely online. The current edition (2019 version) of "Admitek" software of M/s SevenM Technologies was adequately updated and customized according to the specific needs of the institution and new version was purchased for 201920 to upgrade the entire admission process. ? A new software (PHP myAql Ajax) has been developed for the uploading of answer scripts of Calcutta University's online examination (B.A./B.Sc./B.Com.) in the college portal. The examination process can be executed thoroughly by uploading question papers by teachers, logging in, downloading papers, writing examination and uploading of answer scripts by students and viewing and scrutinizing answer scripts by teachers. The new online examination software has been very much effective, particularly during the pandemic, for smooth conduction of examination process. ? The college Library is automated through computerization and networking. The library has WEBOPAC and KOHA Integrated Library Management System (with RFID Technology) software (with cloud computing) and NLIST membership. Through this RFID technology, library staff are able to easily handle lending, returning, sorting, tagging of books etc. ? The college office has accounting software like Tally ERP 9.0 Gold which is used for financial and accounting aspects and to maintain student database. However, to upgrade the accounting process, the management has decided to procure an advanced ERP based software solution which would integrate the student support system with the accounting and financial support system in order to develop more efficient interaction between different sections. ? MSEXCEL software is used for computation of salaries of teachers and nonteaching staff but the disbursement occurs through HRMS of WBIFMS of the State Government. ? Considering COVID pandemic situation, the college has

completed the procedure to develop online fees collection system and the system will come into force very soon. However, offline system will also continue for students who cannot submit fees online. ? The office computers are on LAN. The college has a WiFi network for all students, teachers and nonteaching staff which are free of charge. The college campus will have CC TV surveillance shortly and the vendor selection is on progress. In course of time, with digitization and networking more data can be linked so that the Managing Committee with the help of IQAC can analyze for setting various policies.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sammilani Mahavidyalaya is affiliated to University of Calcutta and follows the prescribed curriculum formulated by the University. • Before the beginning of a new session internal academic sub- committee of our institution conducts a meeting regarding planning and delivery of curriculum. Our institution follows the academic calendar of the parent University and accordingly our academic calendar is prepared. It also takes into account the notices issued by the Higher Education Department from time to time while framing of the same. • Stream wise master Routine is formed which is handed over to each department. The departments in turn allot classes to each teacher following the master routine. Each Department heads after allotting classes hands over their respective departmental routine to the head of the institution and a copy to the convenor of the academic sub- committee. • The students get the detailed routine in the college notice board and they also get the detailed syllabus from the concerned department at the beginning of the session. • Before the beginning of classes each department conducts departmental meeting where the syllabus is distributed among the entire teacher taking into account their number of classes. The syllabus to be taught and a copy of departmental routine are handed over to respective teachers by the departmental heads of the institution. • A departmental academic monitor record book is maintained by each department where after every class a teacher records the topics taught by him\her each day semester wise. Hard and soft copy of lesson plan and academic calendar are preserved by each department. The departments then conduct classes according to the lesson plan. • Various teaching methods are used by the teachers of different departments according to the demand of the syllabus to deliver the curriculum successfully to the students. They are: - ? chalk and talk method, ? lecture method, ? ICT enabled teaching learning methods like power point presentation, use of software ? Use of models and charts. ? Wall magazine on topics from the syllabus are done by students. ? Project work on the topics from the syllabus gives them first-hand information about research work. ? Inter disciplinary lecture method, ? Group discussion, debates, quiz, ? Seminars, workshops, extension lectures and poster presentation by the students, ? Field trips, educational excursion etc. ? Delivering written

material in soft copies to the students' mails and WhatsApp group. • There is a continuous evaluation process to determine the effectiveness of curriculum delivery process. At the beginning of the session an entry level test is taken and the records of the marks are kept by each department. On the basis of their entry level knowledge subject delivery is planned. Every day teaching learning is recorded in the academic monitor book. • Academic calendar is being uploaded in the college website for all concerned. Photographs of seminars and workshops are preserved in soft copies. In this manner college administration along with IQAC and academic subcommittee keeps an eye on the effective curriculum delivery process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Historical Tourism (Dept. Of History)	05/07/2019	30
Tourism Management (Dept. Of Geography)	05/07/2019	70
Introduction to Data Analytics with Python (Dept. of computer sc.)	17/10/2020	100
Statistics in Education and Research (Dept. Of Education)	05/07/2019	60
Communication Skill (Dept. of Education)	05/07/2019	100
Skill for Printing and Publishing technology(Dept. Of Bengali)	05/07/2019	150

Logical reasoning and application Skill (Dept. Of Philosophy)	05/07/2019	20
Sanskrit writing skill (Dept. of Sanskrit)	05/07/2019	60
Film making and editing skill (Dept. Of Film Studies)	05/07/2019	35
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Department of Geography: Field project for Honours students on "Physiographic and Socioeconomic Analysis of Ghatshila town and its surrounding area of East Singhbhum District, Jharkhand"	35
BSc	Department of Geography: Field project for General students on "Socioeconomic Study of Shahid Smriti Colony- A Slum Area of Ward no-109, KMC"	36
BSc	Department of Zoology: Field Project on "Study of bird biodiversity at Mudiali Nature Park" (29th August, 2019)	14
BSc	Department of Zoology: Field Project - Study of species diversity at Sammilani Mahavidyalaya Premises (5th and 6th March, 2020).	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In spite of the pandemic situation, Sammilani Mahavidyalaya accumulated feedbacks from all the major stakeholders for development of institution through proper evaluation and also analysed the responses to recognize the areas where improvement is required. To enhance the quality and effectiveness, the college practiced a 360 Degree Online Feedback System through the college website which simplified the feedback processing in pandemic situation a lot. Different questionnaires are formulated covering the issues caused due to pandemic in the teaching-learning process and all major areas of academics including curriculum aspects and courses, infrastructure and administration by IQAC for various stakeholders such as Students, Parents, Alumni, Faculty and Non-Teaching Staff. IQAC had composed another set of questionnaires called "Students' Satisfaction Survey" which is also filled up by the students. After scrutinizing the auto-generated Excel formatted feedback reports and graphs, IQAC recognized some areas which are needed to improve like, • Mode of online platform selected by the department to conduct classes • On-line Teaching -Learning methods adopted in the present pandemic situation • Online library facilities in the form of e-documents • Assistance of non-teaching staff of the college regarding official matters • Regular cleaning and sanitizing process in college premises Based on the aforementioned points, several measures have been taken, both from IQAC and administration, for quality improvement in this pandemic situation, • Use of more sophisticated online platform for conducting classes like G-Suite etc. • Adaptation of more strategic and effective teaching-learning methods suitable for online mode, like using Google Classroom, providing the students with regular and adequate supply of study materials in softcopy (pdf format) by the teachers through mail and WhatsApp group etc. are being done. • An orientation programme has been organised for the students on the usage of library online. Now they can get access of the books from their homes. • In the new normal situation college office is trying its best to conduct the official work all online following the parent University protocol so that the students come less to the college. Like form fill up before university examination, fees payment are now done online. • Regular cleaning process in the college premises is carried on. Cleaning programme from NSS unit of the college has also been done. In the pandemic situation as per the standard protocols regular sanitization and cleaning of the college are done. Students' and Parents' attitude on overall matters of the College is found to be quite satisfactory. The departmental feedback analysis reports of all the faculties are given to the respective departments for necessary improvements in their teaching-learning process. These feedbacks enhance the quality of students' learning experience and also provide the Institution, a 360-degree view point for overall improvement of their curriculum planning and delivery as per the expectations of the stakeholders. REPORT ON FEEDBACK: weblink: <https://sammilanimahavidyalaya.org/feedback-report/>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	All Arts Subjects(Hons & Gen.)	544	4643	390
BSc	All Science Subjects (Hons & Gen.)	445	2216	258

BCom	All Commerce Subjects(Hons & Gen.)	224	843	164
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2515	0	30	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
86	86	5	4	3	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has adopted multifarious ways to mentor the students. Several groups of students are formed under the tutelage of a designated teacher. She or he takes the sole responsibility of each and every mentee ensuring her or his holistic development of persona specifically solving personal crisis along with academic proliferation. The concerned teacher is vigil about occurrence of untoward incident of ragging or harassment within the college premise. Moreover a mentor tries to equip the mentee to cope up with novel ambience of college after leaving school. A mentor tries to build rapport so that the mentees can open up with given space and time. A teacher plays a multifaceted role as friend, Philosopher, guide, adviser and counsellor of her/ his mentee. A proposal is formulated to constitute a Mentor building cell. The main objective of the cell would be to motivate and guide the teaching faculty to become good and successful mentors. The cell will be supervised by IQAC along with professional mentor building organisation. Last but not the least the cell will monitor and ensure there is proper mentoring of students. In March 2020, the mentoring system for Semester I Honours students was initiated with great zeal in many Departments as per the advice of IQAC. Then there was plan to extend it subsequently to incorporate general students too. The students were divided equally among faculties of the concerned Department in an unbiased manner preferably by lottery system. It was also expected that the career counselling cell, psychological counselling cell and anti ragging cell will also assist. But the COVID-19 pandemic has made the plans go haywire though couldn't dampen the enthusiasm to move on with our endeavour i.e. planning to translate our motive into action in new normal phase. In the later part of the month of November 2020 it was unanimously decided in the Academic Sub-Committee meeting that for the benefit of Semester II and IV students, each department will arrange for the remedial classes as per the notification of the Head of the Department. These classes equipped them for Intermediate Examination 2020 and adopted the preconceived mentoring system to quite an extent.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2515	30	1 : 84

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	30	2	2	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Smt. Lpsy Mohanty Roy	Assistant Professor	Best Program Officer, NSS, Calcutta University
2019	Sejuti Banik	Lecturer	RULA award for innovative Research in "Efficient Anode Catalyst for fuel Cell", in association with World Research Council and United Medical Council
2019	Sudeshna Basu	Assistant Professor	Phd. From Rabindra Bharati University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	0 (Honours under CBCS)	3rd Semester	29/01/2020	24/07/2020
BCom	13 (General under CBCS)	1st Semester	15/02/2020	10/09/2020
BCom	10 (Honours under CBCS)	1st Semester	15/02/2020	10/09/2020
BSc	12 (General under CBCS)	1st Semester	05/02/2020	23/09/2020
BA	11 (General under CBCS)	1st Semester	05/02/2020	23/09/2020
BSc	9 (Honours under CBCS)	1st Semester	05/02/2020	23/09/2020
BA	8 (Honours under CBCS)	1st Semester	05/02/2020	23/09/2020
BA	8 Honours	Part III	08/10/2020	23/10/2020
BSc	9 Honours	Part III	08/10/2020	23/10/2020

BSc	12 General	Part III	08/10/2020	23/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There are two fold systems running in the college .The outgoing batch of 111 system appeared for their examination in the later part of 2020 and in CBCS Semester system the academic up gradation of students are regularly monitored through Internal Assessment, Tutorial, Viva Voce, Term Paper, Presentation etc. The academic sub-committee of our institution prepares a plan in tandem with the academic calender of the University meant for Undergraduate (UG)Courses students. Under the Choice Based Credit System(CBCS) all the departments adopt varied means for the evaluation of students such as : Entry-level test: This test is designed to assess at the onset, the knowledge of new comers about the discipline. Students of Semester I have to appear for Multiple Choice Question(MCQ) based test. Student’s seminar/Webinar: These seminars are conducted on various relevant topics to equip them through the assistance of Alumni Association, Psychological counselling Cell, National Service Scheme (NSS)Unit to combat Pandemic plight. Tutorial/Projects: Projects/written assignments are prepared by the students on specific syllabus related topic of the discipline to assess the depth of knowledge of a subject. Internal Assessment/ Presentation An online written test is conducted or viva voce on the related topic is conducted so that they are prepared for the examinations on virtual mode and develop a sense of confidence. Open book test: Open book test in online mode is quite challenging for them. It seems to be bit easier comparatively to cope up with the vast syllabus of undergraduate course.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It is with the commencement of new session, academic calender prepared by the academic sub committee as per the recommendation of IQAC which provides a clear picture about various educational and academic programmes scheduled for the session.It has all the details related to:- ? dates for registration of students, ? number of teaching days, ? Class schedule under CBCS, ? internal examination date schedule, ? deadline for submission of projects, tutorial, practical and written assignments ? theoretical University examination schedule ? tentative dates for publication of results ? seminars, workshops, sports and cultural programmes ? Activity plan of NSS Generally all the activities and programmes are carried out as scheduled in the calender but in exceptional cases or exigencies it is rescheduled as per the directives of the university or circular issued by the state government. In such circumstances prior intimation is provided to all the concerned students through college website and notification displayed on the notice board.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sammilanimahavidyalaya.org/wp-content/uploads/2021/03/Course-outcome-19-20-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

BNGA	BA	UG	28	17	60.17
EDCA	BA	UG	26	23	88.46
ENGA	BA	UG	14	13	92.86
SANA	BA	UG	21	16	26.19
ZOOA	BSc	UG	18	14	77.78
MCBA	BSc	UG	11	11	100.00
B.A. General	BA	UG	221	52	23.53
B.Sc. General	BSc	UG	99	61	61.62
B.Com. (Hons.)	BCom	UG	47	25	53.19
B.Com. General	BCom	UG	28	10	35.71
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sammilanimahavidyalaya.org/wp-content/uploads/2021/02/SSS-2019-20-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
International Innovative Researcher in "Efficient Anode Catalyst for fuel Cell",	Senjuti Banik	RULA AWARDS In association with World Research Council and United Medical Council	26/01/2020	Teacher
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Bengali	1	0
National	Zoology	1	0.13
International	English	3	0.10
International	Chemistry	4	9.13
International	Geography	2	0.95
International	Physics	1	0.97
International	Mathematics	1	1.9
International	Zoology	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political science	6
Education	2
English	3
Bengali	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
'GEOSS: an intelligent methodology for identifying site sui	Mistry. K., Biswas, B., Zhang, S., Wu, T., Zhou,	Int. J. Intelligent Systems Technologies and Applications,	2020	0	Sammilani mahavidyalaya	0

tability of air sample collection'	L., Benchrif, A. and Gupta, S.	Vol. 19, No. 5, pp. 421-443.				
A simple coumarin based "fluorescent On" probe for the selective detection of Al ³⁺ along with its application in live cell imaging via AGS cell line	S.Gharami, K. Aich, P. Ghosh, L. Patra, N. Murmu, T. K. Mondal	Journal of Photochemistry and Photobiology A: Chemistry	2020	0	Sammilani Mahavidyalaya	0
Size control synthesis of pure Ni nanoparticles and anodic oxidation of Butan-1-ol in alkali	Senjuti Banik	Material Chemistry Physics	2019	4.9	Sammilani Mahavidyalaya Jadavpur University	0
Temperature control synthesis of platinum nanoparticle decorated reduced graphene oxide of different functionalities for anodic catalytic oxidation of methanol	Senjuti Banik	Flatchem - Elsevier	2019	6.3	Sammilani Mahavidyalaya Jadavpur University	0
Poribort onshil samajik prekhapote bibidho choritter ontordonde	Debasish Roy	Ebong Mohua.	2020	0	Sammilani Mahavidyalaya	0

r nirikhe Rabonercho ritrayon: Ekbi borton shil sombh obona.						
Species habitat relationship of spotted deer through Geo spatial analysis at Kanha National Park: A cluster oriented study.	Kamonasish Mistry and Debashis Roy	Ecology environment and conservation	2020	0	Sammilani Mahavididy alaya	0
Technification of Knowledge and Knowledge as Technology: the University as the Verse to Come	Samrat Sengupta	Rupkatha Journal on Interdisciplinary Studies in Humanities , Vol. 12, No. 5	2020	0	Sammilani Mahavididy alaya	0
Introduction: Caste in/as Humanities: Unsettling the Politics of Suffering	Samrat Sengupta	Sanglap: Journal of Literary and Cultural Inquiry, Vol.5, No. 1	2019	0	Sammilani Mahavididy alaya	0
Undecidable Spaces: Rethinking Caste and the Technologies of Abandonment in Manoranjan Byapari	Samrat Sengupta	Sanglap: Journal of Literary and Cultural Inquiry, Vol.5, No. 1	2019	0	Sammilani Mahavididy alaya	0
Bangla Sahitya: Sramajibi	Mrinal Chandra Halder	Ebong Mahua	2019	0	Sammilani Mahavididy	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Technification of Knowledge and Knowledge as Technology: the University as the Verse to Come	Samrat Sengupta	Rupkatha Journal on Interdisciplinary Studies in Humanities , Vol. 12, No. 5	2020	5	0	Sammilani Mahavidy alaya
Species habitat relationship of spotted deer through Geospatial analysis at Kanha National Park: A cluster oriented study.	Kamonasish Mistry and Debashis Roy	Ecology environment and conservation	2020	12	0	Sammilani Mahavidy alaya
Temperature control synthesis of platinum nanoparticle decorated reduced graphene oxide of different functionalities for and catalytic oxidation of methanol	Senjuti Banik	Flatchem - Elsevier	2019	5	2	Sammilani Mahavidyalaya Jadavpur University
Size	Senjuti	Material	2019	5	7	

control synthesis of pure Ni nanoparticulates and oxidative of Butan-1-ol in alkali	Banik	Chemistry Physics				Sammilani Mahavidyalaya Jadavpur University
A simple coumarin based "fluorescent On" probe for the selective detection of Al ³⁺ along with its application in live cell imaging via AGS cell line	S.Gharami, K. Aich, P. Ghosh, L. Patra, N. Murmu, T. K. Mondal	Journal of Photochemistry and Photobiology A: Chemistry	2020	26	2	Sammilani Mahavidyalaya Jadavpur University
'GEOSS: an intelligent methodology for identifying site suitability of air sample collection'	Mistry. K., Biswas, B., Zhang, S., Wu, T., Zhou, L., Benchrif, A. and Gupta, S	Int. J. Intelligent Systems Technologies and Applications, Vol. 19, No. 5, pp. 421-443.	2020	12	0	Sammilani Mahavidyalaya
Effect of Montmorillonite clay on the Fluorescence Resonance Energy Transfer between two cationic dyes Acridine Orange and Rhodamine B in solution	Ujjal Saren	Materials Today: Proceedings	2019	27	0	Sammilani Mahavidyalaya

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	68	79	33	12
Presented papers	9	2	0	0
Resource persons	1	1	4	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Internship Programme held from the 22nd to 30th of July 2019.	NSS unit of Sammilani Mahavidyalaya	8	45
Training and hands on Practice by NSS members, Principal and Volinterrs	NSS unit of Sammilani Mahavidyalaya	8	60
Information education and Communication: Awareness programme conducted on "Prevention of Plastic Pollution" from the 22nd to 30th of July 2019.	NSS unit of Sammilani Mahavidyalaya	8	90
Rally with posters and placards for awareness in clean and plastic free zone.	NSS unit of Sammilani Mahavidyalaya	8	109
Cleaning programme	NSS unit of Sammilani Mahavidyalaya	8	109
Dengue and Malaria Eradication programme on the 26th of September 2019	NSS unit of Sammilani Mahavidyalaya	8	66
Tree Plantation programme as an aftermath of Amazon fire which was held on the 1st of	NSS unit of Sammilani Mahavidyalaya with the department of Geography,	8	64

October 2019	Sammilani Mahavidyalaya		
Celebration of, the Golden Jubilee of NSS day on 24th of September 2019 to award Smt. Lypsy Mohanty Roy as the Best Programme Officer under the University of Calcutta	NSS unit of Sammilani Mahavidyalaya	8	60
Observation of Vigilance Awareness Week (28th October to 2nd November 2019) was observed on the 1st of November 2019	NSS unit of Sammilani Mahavidyalaya in association with the Oriental Bank of Commerce, Sammilani Mahavidyalaya branch	8	65
National Youth Festival at Lucknow from the 12th to 16th of January 2020.	NSS unit of Sammilani Mahavidyalaya along with Govt. of India	0	2
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best Programme Officer, NSS received by Lypsy Mohanty Roy, Assistant Prof, Dept of Political Science	University of Calcutta	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Orientation and Planning of Swachh Bharat Summer Internship Program	NSS, Sammilani Mahavidyalaya with Swachh Bharat mission, Govt of India	Cleaning and awareness	7	45
Observation of Vigilance Awareness Week	NSS, Sammilani Mahavidyalaya, in	Pledge for creating anti corruption	7	65

	collaboration with Oriental Bank of Commerce, Sammilani Mahavidyalaya Branch	society		
NSS, SMV Volunteers Represented in National Youth Festival Lucknow	Govt. of India	Cultural activities, Group Discussions, Workshops, Competitions	1	2
NSS, SMV Volunteers represented in Rally on Wildlife Conservation Awareness Program	Anubhav, a Kolkata based NGO	Rally on Wildlife Conservation Awareness Program	7	5
Awareness Program on Communicable Diseases and Blood Donation	NSS, Sammilani Mahavidyalaya	Awareness on Communicable diseases and Necessity of blood donation	7	90
Blood Donation Camp	NSS, Sammilani Mahavidyalaya in collaboration with R. G. Kar Medical College and Hospital	Blood Donation	7	70
Health awareness programme entitled "Cancer: Its Past and Present Scenario with a Hope of Bright Tomorrow" on International Women's Day (7th March 2020)	NSS unit of Sammilani Mahavidyalaya in collaboration with IQAC and Dr. Amit Sarkar, from Oncolink.	Cancer awareness among female students specially on Breast and cervical cancer	10	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange programme	Both the students of Sammilani Mahavidyalaya and K.K.Das	0	28

	College, Department of Mathematics		
Faculty exchange programme	Sukti Sen, SACT, Dept of Mathematics	0	28
Faculty exchange programme	Dr Sumita Das, Associate Prof, Dept of Mathematics	0	28
Faculty exchange programme	Debasish Roy, Assistant Prof, Dept of Zoology	0	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
To facilitate practical training, skill development and internship for B.Com students to improve the employability of students.	"Training in Computerised Accounting (Tally ERP 9), e-filing of GST Income Tax Returns, and Related Skill Development and Internship of Students"	INSTITUTE OF COMPUTER ACCOUNTANTS EDU. SKILLS PVT. LTD. 29/1/1 Raja S.C Mallick, Kolkata- 700 032 (Collaborated with Dept. of Commerce, Sammilani Mahavidyalaya	14/03/2020	13/04/2020	not started due to Covid Pandemic
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
RAIDIGHI COLLEGE South 24 Parganas West Bengal	25/08/2019	To organize National seminar and workshop	5
INSTITUTE OF COMPUTER ACCOUNTANTS EDU. SKILLS PVT. LTD. 29/1/1 Raja S.C Mallick, Kolkata- 700 032	14/03/2020	to improve the employability of students and to develop computer skill	15
RAMKRISHNA SARADA	13/02/2020	To organise	4

MISSION VIVEKANANDA VIDYABHABAN (affiliated to West Bengal State University)	national seminar
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12252145	9733397

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	18.11.10	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Weeding (hard & soft)	1200	0	0	0	1200	0
Library Automation	15709	249318	2858	45356	18567	294674
CD & Video	46	11200	0	0	46	11200

Digital Database	0	0	0	0	0	0
e-Journals	6000	0	0	0	6000	0
Journals	3	4230	0	0	3	4230
Reference Books	2656	448383	420	189000	3076	637383
Text Books	16951	2774893	980	267736	17931	3042629
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	150	112	54	7	0	9	17	100	2
Added	28	10	1	2	0	7	10	0	1
Total	178	122	55	9	0	16	27	100	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10052145	9516329	2200000	2170168

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our Institution a grant-in aid institution. It is governed by the policies formulated by the government. It is affiliated to the University of Calcutta hence it has to follow the rules and regulation given by the parent University time to time regarding syllabus, examination, commencement of classes etc. Apart from that the institution has its own formulated policies which are executed with the help of systematic mechanism and procedures. The institution has definite policies for maintaining and utilizing academic, physical and support facilities as per standard policies. The governing body of our college approves the policies formulated by the academic and administrative bodies. College had different sub-committees like academic sub- committee, finance sub- committee, IQAC, building sub-committee etc. which takes various decision regarding important matters of colleges. These decisions are then approved by governing body and policies are framed for smooth running of the college. All these policies and decisions are taken taking into consideration government policies and parent universitys decisions. College follows various mechanisms and procedures by which the academic, physical as well as the support facilities are maintained. For maintaining the computers and other expensive machineries of the college Annual Maintenance Contract has been done with outside agency who keeps regular checks on these instruments. Cleanliness of the college and security is maintained by housekeeping staff and security personnel respectively appointed from reputed agency. Regular maintenance of electricity and water pipeline is also done by respective appointed personnel. Library is also maintained every day by dusting and cleaning by housekeeping staff. Laboratories of the colleges are mostly maintained by the respective departments with the help of lab assistant. Apart from taking classes the classrooms are used for conducting University exam when students from different colleges come to give exam, Seminars are conducted in the big classrooms of the college. Playground, gymnasium, common rooms are also maintained along with help taken from the student members. Under the super vision of various sub- committees the entire academic and support facilities are maintained by the college.

<https://sammilanimahavidyalaya.org/wp-content/uploads/2021/03/Policies-and-Procedure-2019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee concession through Free Studentship	8	28490
Financial Support from Other Sources			
a) National	1.Kanyashree Prakashini (Govt, of West Bengal) 2.Swami Vivekananda Merit-cum-Means Scholarship (Govt. of West Bengal) and 3. Aikyashree	424	5454800
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Usefulness of Mathematical Tools Techniques(A series of training programme for Science students)	24/09/2020	75	In Collaboration with K.K.Das College
Students' webinar on 'Covid 19- "MIND" IT', Hands-on training and developing resilience during pandemic	10/08/2020	100	Psychological Counselling cell, Sammilani Mahavidyalaya

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Workshop on "Introduction to Data Analytics with Python" in collaboration with University of Engineering and Management (UEM), Kolkata	0	100	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Nil	0	0	As because it is off campus placement, no organizations have visited.	145	102
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.A. Honours	Political Science	Rabindra Bharati University	M.A
2019	1	B.Sc. Honours	Zoology	ICMR-RA, DIHAR-DRDO, Chandigarh	PH.D
2019	1	B.Sc Honours	Zoology	Ramakrishna Mission	M.Sc
2019	2	B.Sc Honours	Zoology	Ramakrishna Mission	M.Sc
2019	1	B.Sc Honours	Mathematics	Jadavpur University	M.Sc
2019	3	B.Sc. Honours	Computer Science	University of Calcutta	B. Tech
2020	1	B.A English	English	Visva Bharati	M. Phil
2020	1	B.A English	English	Diamond Harbour Women's University	M.A
2020	1	B.A. English	English	Ramakrishna Mission, Narendrapur	M.A
2020	1	B.Sc. Honours	Zoology	Ballygunge Science College	Ph.D.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	1
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural activities	Inter-college level	9
Sports	District Level	2
Sports	University Level	2
Football Tournament	University Level	14

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Show your talent	National	Nil	1	180359	Sraboni Das
2020	Wall-painting	National	Nil	1	17/0644	Sushmita Mandal

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an elected representative body of students. The General Secretary, an elected member leads the body. The role of the students' council is to ? play a dynamic role in the development of students and the institution. ? maintain academic decorum within the college premises. ? organise observation of events like Basant Panchami (Saraswati Puja), Bhasa Dibas (International Mother Language Day), Pachise Boishak (Rabindra Jayanti), , Independence Day, Rakhi Bandhan, Teachers' Day, Republic Day as well as arranges for Nabin Baran (fresher's welcome) and college social. ? actively participate in college annual sports and annual cultural programme. ? actively involves in various social and outreach programmes like awareness generation programmes, sensitization campaign on health and hygiene, Van Mahotsav (tree plantation programme), blood donation camp etc. ? provide financial assistance to the economically challenged sections of the society. The student's council works in cooperation with the college authority whenever any assistance is required. The council has its representative in the administrative and academic bodies of the institution as member. The General Secretary of the students' council is the member of the Academic Subcommittee, National Service Scheme (NSS) committee and the Governing body. It is also part of other committees whenever it is required. Through its participation in the administrative and academic matters, the council tries to ensure the interest of the students are given due importance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The registered Alumni Association was established in the year of 2003-04 bearing Registration No S/IP/18399. On the 12th of September 2015, a new

executive body of the association was formed consisting up of Principal as the President, one faculty member as the Convenor and about 45 ex-students as members. One member was assigned to handle the financial matters as the cashier. The Association was part of myriad cultural events such as college social, Saraswati puja, college Annual day etc. It is also part of various social outreach programmes. A plan of action was chalked out by the Association also a proposal was made to generate fund for the financial assistance of socially and economically challenged students of the institution. But it has not been implemented yet and software will be developed to connect the ex-students and track their placement in future with information about their whereabouts.

5.4.2 – No. of enrolled Alumni:

125

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

During the current pandemic situation, a student oriented motivational webinar was organized by the Alumni of Department of Philosophy on issues relating to self-defence of female students and life in quarantine by ex-student Amrita Ranjan Goswami and Sensei Subir Mazumdar.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Among the practices our institution has adopted to ensure decentralized governance and participative management, two are mentioned below: • Formation of different statutory and non-statutory sub-committees comprising representatives from all stakeholders of the college for coordinating different administrative as well as academic activities. Some important subcommittees are Finance sub-committee, Academic sub-committee, Building sub-committee, Purchase sub-committee, Library sub-committee, Admission sub-committee, etc. The subcommittees enjoy operational autonomy to perform smoothly. • Our institution has taken necessary steps to ensure departmental autonomy also. In accordance with the resolution taken by the Governing Body the headships of every department change rotationally every two years. The departments, under the supervision of their respective heads, enjoy autonomy in selecting the mode of implementation and delivery of curriculum, in conducting extracurricular activities, in generating learning resources utilizing the budgetary assistance allocated to them, in organizing programmes to inculcate the sense of social responsibility among the students, etc. However, in both the cases, the sub-committees and the departments remain accountable to the college authority.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to the University of Calcutta and follows its

	<p>curricula and examination guidelines.</p> <p>CBCS curricula require Internal Assessment examinations designed by the Board of Studies of different disciplines. The college has been consistently designing its teaching methodology to cater to the new curricula and examination process. To cope with the new courses under CBCS (e.g. DSE, SEC etc.) our college developed strategies like conducting workshops and seminars for the students. Two teachers of the college, as members of the C.U. Undergraduate Board of Studies, have contributed in developing Calcutta University's B.Sc. (Hons and General) Semester (CBCS) curriculum of Computer Science and Microbiology respectively.</p>
<p>Teaching and Learning</p>	<p>Different Teaching and Learning strategies have been adopted as described below: a) Teaching aids: 1) Black board, chalk and duster 2) Overhead and LCD Projector 3) Computer with Internet facility. b) Arranging for remedial classes for weak students. c) Science, Commerce and Arts faculties, as well as the Library, organised Webinars. d) Taking online classes and as the college was closed due to the COVID 19 pandemic. e) Some of the departments arranging online practical classes. f) Publishing wall magazines from every department focusing on the involvement of the students in group activity and learning. g) Screening of movies related to curricula h) Organising faculty exchange programmes. i) Use of virtual classrooms and smart classrooms. j) Conducting project work, field trips etc. k) Maintaining lesson plans and work diaries by the teachers to make the teaching process systematic. l) Reviewing academic results and taking feedback from students to enable teachers to improve their teaching methods. m) Using WIFI connection for students and teachers to strengthen teaching and learning process. The honours students are categorized by entry level assessment tests on the basis of their prior knowledge about the subject, and We adopt teaching methods accordingly, like remedial coaching for academically backward students, seminar method for advanced group, preparatory language</p>

classes for those who are weak in English, etc. An orientation programme relating to the newly introduced CBCS is organized for all students at the beginning of the session.

Examination and Evaluation

• CBCS has developed a new examination schedule. University examinations come at the end of each semester. After elaborate discussion the college has decided to hold a mid-semester assessment for students. The college has adopted some new and innovative strategies in the field of examination and evaluation. To assess the standard of knowledge of a student in the subject with which he or she is intending to pursue higher studies, entry level assessment tests are taken at the beginning of the academic year. Some of the departments have taken online class tests using different online platforms for their students during the COVID 19 pandemic. • Due to the COVID-19 pandemic, Calcutta University conducted B.A./B.Sc./B.Com. Part I, Part II, Part III, and B.A./B.Sc./B.Com. Semester (under CBCS) Examination through online mode. Students submitted their answer scripts on the college portal and respective departmental email IDs. The teachers evaluated the answer scripts and uploaded the marks in the University's portal.

Research and Development

• Our college encourages its teachers in research work. Teachers have also contributed in the academic journals and books of repute. Fourteen teachers are currently pursuing Ph.D. • The college motivates the faculty members to take initiatives for bringing in research schemes e.g. major and minor research projects from different funding agencies like UGC, ICHR, DST etc. • The Research and Seminar Committee of our college encourages the teachers to undertake different kind of research works. • The tutorial projects of the courses are specially designed for the students to initiate them into the research oriented activities.

Library, ICT and Physical Infrastructure / Instrumentation

Library: Library has taken up different strategies to cope up with the new normal situation. • It has organised online orientation programmes for each stream to enable them for the online use of library. • It has

organized an international Webinar to make the students and teachers interested in different aspects related to library science. • Library uses KOHA-integrated Library Management System (with RFID Technology).The Library is now providing e-journals and e-books to the students and the teachers under N-LIST programme. The students can access e-resources through our Library WEB-OPAC during this closure due to pandemic • It has now two different Reading Room sections for Teachers and Students. More than 21000 (including 1400 books purchased from RUSA fund) books have been e-catalogued through the Integrated Library Management Software. • The Library provides high speed internet and Wifi facility to the teachers and the students. ICT: • A plan of incorporating more number of ICT enabled class rooms and smart class rooms has been developed. Presently, we have one smart class room for each stream. In addition to this, there are also provisions for the normal class rooms, LCD projectors, laptops, Photocopy machine, printers etc. • Different software is being extensively used in the laboratories, library and in the college office for academic and administrative purposes. • The institution provides internet facility and WIFI connectivity to as many locations as possible. • 'WhatsApp' groups have been created involving the teachers and the students of different departments to promote regular communication for academic purposes. • Initiatives have been taken to encourage students and teachers to use google forms, google classroom, etc.

Physical

Infrastructure/Instrumentation: • The rooms of the new two-storied building have been equipped with all the necessary materials (chairs, tables, lights, fans etc.). The classes are being held in these new rooms. • Development work like sewerage renovation, construction of pavement and driveway, installation of metal gates, etc. have been completed to enhance the quality of the college campus. Provision has been made in the new building to install an elevator in near future. Construction of the second and third floor of the new building

will commence soon. • Three laboratories in the Chemistry Department and two laboratories in the Zoology Department have been thoroughly renovated. • Several new equipment and instruments have been added in the laboratories of all the laboratory-based departments. • Air conditioners have been installed in the Library, College Office, and most of the departments. • The laboratories are well equipped with necessary instrumentation facilities. Photocopy machines are there in the library, in college office and in the department of Geography. In an undergraduate college like ours, a gap between academic expansion and available infrastructure is a very common phenomenon. To cope with this problem, the institution has adopted a policy of optimum utilization of the available infrastructural facilities..

Human Resource Management

• Workshop for the teaching staff to focus on how to use different online platforms to take online classes for the students. • Periodical Internal workshops and training programmes for non-teaching staff for handling the software used for admission and for conducting online university examinations. • Internal Complaint Committee and anti-ragging and anti-harassment cell, Grievance redressal cell for addressing issues of students and college staff. • Counselling Cell and Personal counselling sessions for students. • Self-appraisal records are maintained through individual teacher's diary and attendance register. • institutional support to faculties for doing FDP (Faculty Development Programme), like, OP,RC, summer school, Winter school, Short term course and workshops.

Industry Interaction / Collaboration

• Industry interaction/ collaborations are yet to start due to pandemic

Admission of Students

The admission procedure is conducted strictly on the basis of the merit as notified by the affiliating university, and the reservation policy of the government is maintained. Like the previous year, this year the college has managed the whole process of admission with the Admitek software purchased a year ago. M/S SevenM

Technologies Pvt. Ltd., the software developer, upgraded this software incorporating all relevant parameters of the current year's admission process. The entire admission process starting from online application for admission to online fees payment was handled by this software, so that the students do not have to come to the college during the COVID-19 pandemic

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> The college initiated the process to install an integrated MIS/ERP but the process had to be stalled due to COVID-19.
Administration	<ul style="list-style-type: none"> Notices and circulars are regularly uploaded on the college website. E-tendering processes relating to RUSA grant are regularly operated through West Bengal Government portal. Funds from Government received through PFMS portal.
Finance and Accounts	<ul style="list-style-type: none"> The college accounts are maintained digitally using Tally ERP9.0 Gold. Salary fund is received from the Government through HRMS portal. Computerized audit is done.
Student Admission and Support	<ul style="list-style-type: none"> Online admission, registration and payment. Maintenance of students' database electronically.
Examination	<ul style="list-style-type: none"> Digital Uploading of Marks of internal examination, tutorial/practical, theory through university portal. Online registration process prior to University examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2020	"PHP and My SQL", for the faculty members of Computer Science Department, organized by Department of Computer Science, Sammilani Mahavidyalaya	Nil	29/09/2020	30/09/2020	8	Nil
2020	"Lets Evolve Online" Workshop focused on online classes using Google Meet and Jio Meet conducted by the Department of Computer Science, as recommended by IQAC and Academic Sub Committee of Sammilani Mahavidyalaya for all the teachers of Sammilani Ma	Nil	24/07/2020	25/07/2020	70	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
Faculty Development Programme on Recent Advances in Material Science by Department of Chemistry, Amity University	1	08/07/2020	12/07/2020	5
Orientation Programme organized by HRDC Ranchi University	1	26/11/2020	23/12/2020	28
Orientation Programme organized by Teaching Learning Centre, Ramanujan College, University of Delhi	2	10/11/2020	09/12/2020	30
Refresher Course "Human Rights" (Open to all) organized by the UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh	1	03/09/2020	18/09/2020	16
UGC sponsored one week online workshop on Gender Studies organized by UGC-HRDC, Jamia Millia Islamia, New Delhi	1	26/08/2020	01/09/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • State govt. approved health scheme • Refundable and non-refundable loan from PF. 	<ul style="list-style-type: none"> • Puja bonus and ex gratia allowance for group D staff. • Provision of refundable festival advance and emergency advance against salary. • Financial assistance at the time of on campus medical emergency. • State govt. approved health scheme 	<ul style="list-style-type: none"> • Free studentship and half free studentship on merit-cum-means basis. • Concession in examination fees for needy students. • Teachers' Council Students Welfare Fund. • Various Government Scholarships.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Based on the accounts provided by our college, every year an external audit is carried out by the statutory auditors appointed by the Higher Education Department, Government of West Bengal within stipulated time. The statutory audit for the year 2017-18 has been completed and the process for 2019-20 has been initiated. There is no institutional mechanism as such for internal audit till date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
P.C. Chandra Group	95000	Rainwater harvesting Scheme and Up gradation of Infrastructure
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent-Teacher meetings have been conducted by the college after publication of the results of every end-semester examinations.
- Individual departments conduct parent-teacher meeting for improvement of students.
- Parents are thoroughly informed about the rules and regulations of the college.
- In accordance with UGC with reference to Prevention, Prohibition and Redressal Act, 2013, Annexure II affidavits have been filled by the parents in the meetings.
- Parents are also made to fill up the feedback forms regarding various aspects of the college.

6.5.3 – Development programmes for support staff (at least three)

- Training programme for the non-teaching staff was arranged in collaboration with M/s SevenM Technologies Pvt. Ltd., the admission software provider, for online admission process.
- Training programme for the staff of the Accounts section in the college office was organised to make them conversant with the process of importing data from Admitek, the admission software used by the college, to the upgraded version of Tally ERP9.0 Gold, the accounting software used by the college.
- IQAC initiated training programme for the office staff for smooth handling of online examination process. Special training programme organized by the college to train the office staff in the Uchcha Siksha Portal, HRMS system, e-pradhan system..

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Upgradation of library by installing RFID and introducing e-catalogue.
- Optimum utilization of RUSA grant by purchasing departmental books, laboratory equipments, computers etc.
- Installation of rainwater harvesting system.
- Introduction of complete online system of admission (end to end).
- Planning for AAA (Academic and Administrative Audit)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting with IQAC members	12/09/2019	12/09/2019	12/09/2019	11
2020	Meeting of IQAC	14/02/2020	14/02/2020	14/02/2020	8
2020	Meeting (online) with all faculty members	15/07/2020	15/07/2020	15/07/2020	29
2020	Feedback Systemn	03/09/2020	03/09/2020	15/12/2020	1200
2020	Student Satisfaction Survey(SSS)	15/09/2020	15/09/2020	15/11/2020	940
2019	Timely submission of AQAR	16/12/2019	19/12/2020	23/12/2020	5
2020	Initiation of Faculty Development Program (FDP)/Research work	03/03/2020	03/03/2020	03/03/2020	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
. Formation of Internal Complaint Committee(ICC)	12/09/2019	12/09/2019	5	5
Seminar on "Harassment and Abuse in Educational institution: Prevention, Prohibition and Redressal"	22/08/2019	22/08/2019	90	70
. I am Generation Equality: Realizing Women's Right	08/03/2019	08/08/2019	70	30
Webinar on "Importance of self-defense for female students in college"	14/09/2020	14/09/2020	30	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Consumption of electricity has reduced to a great extent after replacement of 100W tube lights with 20W LED lights. Approximately 35.8 of the total electricity consumption has been met by the solar panel during the session 2019-2020.
- The college has adopted Rain Water Harvesting (RWH) as an alternative to save daily use of water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for	No	0

differently abled students		
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/07/2019	7	Swatch Bharat Internship programme	10 groups of YuvaBahin is participated in multifarious activities like wall painting, rally, cleaning programme, debate and awareness programme on prevention of plastic pollution.	70
2019	1	1	26/09/2019	1	Dengue and Malaria Eradication Programme	Awareness generating among the local people and the students about these two vector borne disease	66
2019	1	1	01/10/2019	1	Plantation Programme	As an aftermath of Amazon fire various plantation programme was	64

						carries out in and around the campus	
2019	1	1	28/10/2019	6	Vigilance awareness week	Students were pledged to remain free from corruption	65
2020	1	1	10/02/2020	1	Rally on wildlife conservation and awareness programme	To promote the importance of wildlife conservation	52
2020	1	1	26/02/2020	1	Awareness Programme on Communicable disease and blood donation	To generate awareness among students regarding various communicable diseases that might get transmitted during blood donation	70
2020	1	1	28/02/2020	1	Blood Donation Camp	To generate social awareness and to build up common shared interest among local inhabitants	70
2020	1	1	07/03/2020	1	Cancer: Its Past and Present Scenario with a Hope of	Health awareness programme where Hand out on Cervical	65

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	11/08/2020	<p>Due to pandemic situation this year the college prospectus was published at our college website. The newly admitted students can get access to the college code of conduct online.</p> <p>No printout of the handbook was distributed to the students this year keeping in mind the new situation. In the prospectus various code of conduct, college rules and regulations are mentioned. This year special measures for the pandemic situation to be followed are also included in the prospectus. To inculcate moral values among students various quotations and sayings of great educators are included in the prospectus.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	45
Teachers Day	05/09/2019	05/09/2019	225
Plantation Programme	01/07/2019	07/07/2019	64
Celebration of	12/01/2020	12/01/2020	43

Swami Vivekananda's birthday			
Celebration of Republic day	26/01/2020	26/01/2020	40
Celebration of RabindraJayanti (virtual)	09/05/2020	09/05/2020	89
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain water harvesting 2. Cleaning programme has been organised by NSS unit of college. 3. Wall Painting in and around the college for generating awareness on plastic pollution and plastic waste management. 4. Rallies with posters and placard for awareness on clean environment and plastic free zone. 5. Use of solar panel reduces the electricity consumption of our College. 6. Renovation of play ground is in progress.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1

1. Title of the Practice: RFID Library Management System

2. Objective of the practice:

- To automatically identify individual books.
- To carry data in tags and to retrieve data at suitable time and place.
- To provide easy circulation of books.
- Easy detection of theft.
- To ensure smooth easy and return of books.
- To save time of the librarian by automatizing their tasks

3. Context Number of books in the library increased year after year. Due to introduction of new CBCS system and modification of syllabus new books had to be kept in the library. The number of books increased in the library and management of the books became a tedious task. It became a challenge for the librarian to manage such huge type of collection of books. Thus the institution decided to use Radio Frequency Identification technology in library.

4. The Practice The college had integrated library management software named Koha since 2017. To upgrade the system and utilizing RUSA grant the new technology RFID management system was introduced in our library. In this system each and every book in the library was RFID tagged. A Middleware software has been used to integrate the already existing Koha and RFID in our library. Library staff handle lending, returning, sorting, tagging etc. of books using RFID tags in this system. Due to this the librarian can easily locate the RFID library books marked with RFID tags. When the books is carried to the librarian counter from the shelf, the library staff can either activate or deactivate the electronic article surveillance bit in the books tag. When the book is burrowed the surveillance bit is deactivated. Nobody can pass out of the library gate with an unborrowed book as the electronic gates detect theft by raising alarm.

5. Evidence of Success

- It saves the students precious time who would have otherwise waited in the queue for lending and borrowing books.
- The time of the library staff is also saved as they don't have to record information of incoming and outgoing books.
- Theft detection has become easy as a result loss of books has decreased.
- Taking care of the books and making them available for the students have become easy.
- Offers flexibility and convenience of returning library items at any time of the day, even when the library is closed.

6. Problems encountered and Resources Required

- Maintating the system requires high cost.
- Trained person needed to handle the management system.
- Hardware related issues like tag collisions.
- High speed internet connection is required
- Uninterrupted power supply is needed.

Best Practice 2

1. Title of the Practice: Initiating online mode of teaching-learning in Pandemic era.

2. Objective of the practice:

- To conduct teaching remotely on digital platforms.
- To ensure completion of syllabus in time.

Assist the students with soft copies of learning material. • Maximising the use of educational technology for online tutoring. • Conducting examinations online

- Transforming formal education into online education with the help of virtual class

3. Context COVID-19 has resulted in shut down of institutions. Teaching learning had come to a halt and students are out of classroom. To cope up with this situation the institution has adopted teaching- learning on digital platform. Not only teaching learning for smooth running of the administrative work and for conducting the internal meetings online mode has been adopted. Thus an attempt was made to transform this formal education system and a shift was made from face to face teaching to virtual classes.

4. The Practice After the onset of lockdown in March 2020 people started remaining at homes and maintained various precautionary measures like social distancing. In this new situation when students and teachers both stayed at home conducting teaching and learning initially became very difficult task. But gradually several internal meetings were held among the teaching members along with the head of the institution to start teaching learning in digital platform. Hence decision was taken to start virtual classes keeping in mind the forthcoming University examinations and completion of syllabus. As a result all the departments started taking online classes in Google meet/ Jio Meet Zoom platform. Whatsapp group of each semester separately for Honours and General students are created along with that emails are also used for dissemination of information to the student. The classes are taken following a routine specially prepared for this situation by the academic sub-committee of the College. The first University Examination (B.A/ B.Sc Part III) was conducted with the help of MS Xlink software. All the University examination related parameters were followed in this software. Students could download the question paper in the day of the examination from this college portal and after the examination they submitted their answer scripts in the respective departmental links in created in the software. All the teacher had their separate login ids through which they could check the answer scripts. Apart from this regular attendance is being taken using Google form which saves lots of time of the teachers.

5. Evidence of Success

- Completion of syllabus in time
- Reaching maximum number of students through this mode.
- Many students coming from remote areas joined the virtual classroom who would have otherwise missed regular face to face classrooms.
- Teachers prepared e-materials as per the syllabus, took online classes as per time table and uploaded material after the class.
- Helped the students to ben touch with lesson outside the four walls of classrooms.

6. Problems encountered and Resources Required

- Few of the students come from remote areas with low socio- economic condition and most of them did not have smart phones thus few of them could not participate in the online lecture creating digital divides.
- Sometimes lack of motivation was noticed.
- Unstable network connection sometimes led to discontinuation of classes.
- Lack of scope for meaningful interaction and range of innovative teaching.
- teachers unable to read the face and mood of students
- Uninterrupted power supply and high speed G internet connection is needed.
- Conducting online practical classes were challenging for the teachers.
- Proper counseling service to cope up with this changed situation is needed in order to maintain the mental health of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sammilanimahavidyalaya.org/wp-content/uploads/2021/03/Best-Practices-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SammilaniMahavidyalaya has always taken up social responsibility time to time. To inculcate the value of generosity and a sense of social responsibility among the students, our Institution helps the needy and poor students by any manner.

As there are first generation learners who belongs to financially backward sections, our college always tries to serve them by providing them books, by giving concession in admission and examination fees, by helping them getting admission in PG courses etc. College always lends helping hand without discrimination. Many students of our college come from rural areas with low economic background. Super cyclone storm Amphan hit West Bengal in the month of May. The cyclone caused immense devastation in the city of Kolkata and its surrounding areas. It caused widespread damage in the southern part of city specially south 24 Parganas. Many of our students homes have been ravaged throwing them into miserable condition where they did not have food or water supply, electric connectivity was also lost. Due to this condition of the students, College decided to help them by providing them financial assistance.

After survey six students were selected as their family condition was worse after this devastating storm. Each of them were given 2000/- each. Total 12000 rupees were contributed to them. Moreover all the staff decided to contribute to State Government fund raising for Amphan affected families. Our college donated 3 lakh rupees to State Government fund.

Provide the weblink of the institution

<https://sammilanimahavidyalaya.org/wp-content/uploads/2021/03/Institutional-Distinctiveness-2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

To orient the teachers regarding the online mode of teaching learning. 2. To install the RFID kiosk in library. 3. To give vocational and career counseling to the students. 4. To orient the non-teaching staff of the college to conduct the official work in online mode smoothly. 5. To organize more seminars/webinars for the students as well as the teachers. 6. To introduce various types of certificate/ diploma courses for the students. 7. To encourage teachers to do more research work and publish their work in reputed journals. 8. To install CCTV camera in the college premise. 9. To increase the number of smart classrooms. 10. Arrangement of internal academic audit. 12. Participation of students and teachers in online teaching courses through SWAYAM MOOC.