



Sammilani Mahavidyalaya

(NAAC ACCREDITED B++)

[AFFILIATED TO CALCUTTA UNIVERSITY]
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06.06.2022

Ref.No.....

Date

Minutes of the third meeting of IQAC held on Monday, 6th June, 2022 at 12 noon in the IQAC Room

The meeting commenced with the Teacher-in-Charge taking the chair. The agenda were taken up for discussion one by one and the following resolutions were adopted.

1. The minutes of the last meeting held on 19.04.2022 were read and confirmed.
2. Dr. Srikanta Malakar, Coordinator of the IQAC, reported that AQAR for the year 2020-21 has been submitted on 31.05.2022 though the timeline for submission of the AQAR is 31.07.2022 He also expressed his gratitude and thanks to the IQAC team members, faculty members, staff and other stakeholders of the College for their continuous cooperation.
3. Resolved unanimously that the proposal of Dr. Srikanta Malakar, Coordinator of the IQAC, for formation of an IT Cell for taking care of installing/ procuring new software and hardware, and their necessary upgrade, and also for other purposes of the College, be approved; and Sri Debasish Roy, Secretary of the Teachers' Council of the College, be requested to initiate the necessary process.
4. The members agreed to the proposal of Dr. Ananda Mukherjee, Head of the Department of Commerce, regarding the necessity of installation of more ICT-enabled facilities with LCD/ WiFi/ LAN in the class rooms, laboratories, Seminar Hall, and resolved that the Teacher-in-Charge be requested to take necessary initiative in this regard.

As there was no other agendum to discuss, the meeting ended with a vote of thanks to the chair.

Srikanta Malakar

Dr. Srikanta Malakar
(Coordinator, IQAC)

**Coordinator
IQAC**

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Sharmila Chakraborty

Dr. Sharmila Chakraborty
(Teacher-in-Charge)

Teacher-in-Charge
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