



Sammilani Mahavidyalaya

(NAAC ACCREDITED B++)

[AFFILIATED TO CALCUTTA UNIVERSITY]
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29.06.2022

Ref.No.....

Date.....

Minutes of the fourth meeting of IQAC held on Wednesday, 29th June, 2022 at 1.30 p.m. in the IQAC Room

The meeting commenced with the Teacher-in-Charge taking the chair. The agenda were taken up for discussion one by one and the following resolutions were adopted.

1. The minutes of the last meeting held on 06.06.2022 were read and confirmed.
2. Resolved unanimously that the workload of AQAR preparation for the year 2021-22 be distributed among the Faculty members as follows:

<u>Part-A</u>	
<i>(Data of the Institution, Institutional Preparedness of NEP 2020 and Extended Profile of the Institution)</i>	
Name of the Teachers: Dr. Paramita Dasgupta, Smt. Banani Gangopadhyay	
<u>Part-B</u>	
Criteria	Name of the Teachers
1. Curricular Aspect	Smt. Lupsy Mahanty Roy (Coordinator), Smt. Swagata Saha Sau, Sri Debasish Roy, Dr. Sudeshna Basu, Dr. Mrinal Chandra Halder
2. Teaching- Learning and Evaluation	Smt. Sangita Dey Sarkar (Coordinator), Dr. Ruma Chakraborti, Sri Ranjit Shaw
3. Research, Innovations and Extension	Dr. Bapan Kumar Maity (Coordinator), Dr. Kalpana Santra Maji, Dr. Shefali Pal
4. Infrastructure and Learning Resources	Dr. Malay Roy (Coordinator), Sri Uttam Kumar Ghosh, Smt. Kasturi Kar
5. Student Support and Progression	Dr. Sumita Das (Coordinator), Smt. Mousumi Das, Sri Ujjal Saren
6. Governance, Leadership and Management	Dr. Ananda Mukherjee (Coordinator), Smt. Brototi Mondal, Sri Pavel Moni
7. Institutional Values and Best Practices	Dr. Marisha Chakraborti (Coordinator), Smt. Sipra Tudu, Sri Partha Sarathi Bhattacharya

Resolved further that all the criteria be completed and submitted to the respective coordinator latest by 31.08.2022 in order to ensure timely submission of the AQAR by 31.12.2022.

3. The members agreed to the proposal of Dr. Srikanta Malakar, Coordinator of the IQAC, regarding the reintroduction of Academic and Administrative Audit (AAA) for the year 2021-22 in the college and resolved that the Teacher-in-Charge be requested to take necessary initiative in this regard.
4. Resolved unanimously that the necessity of upgrade of smart class rooms, class rooms and laboratories of the college be appreciated and approved; and Dr. Bapan Kumar Maity and Smt. Brototi Mondal, Convener and Co-convener of the Information Technology Resource Management Sub-committee, be requested to initiate the necessary process.
5. Resolved unanimously that the proposal of Dr. Srikanta Malakar, Coordinator of the IQAC, for formation of a Planning Committee for designing and implementing strategic plans of the college, be approved; and Dr. Ananda Mukherjee, Head of the Department of Commerce and Smt. Sangita Dey Sarkar, Associate Professor in Philosophy, both being the members of IQAC, be entrusted with the job.

As there was no other agendum to discuss, the meeting ended with a vote of thanks to the chair.

Srikanta Malakar.

Dr. Srikanta Malakar

(Coordinator, IQAC)

**Coordinator
IQAC**

**Sammilani Mahavidyalaya
E. M. By Pass, Baghajatin
Kolkata-700 094**

S. Chakraborty

Dr. Sharmila Chakraborty

(Teacher-in-Charge)

Teacher-In-Charge
**Sammilani Mahavidyalaya
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