



Sammilani Mahavidyalaya

(NAAC ACCREDITED B++)

[AFFILIATED TO CALCUTTA UNIVERSITY]

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Ref.No.....

12.04.2022

Date

Report of the Coordinator regarding compliances to the Resolution adopted in the IQAC Meeting held on 07.02.2022

1. Checking and modification process of AQAR 2020-21 has been going for smooth submission of AQAR 2020-21 to NAAC within 15.05.2022 as extended by the NAAC.
2. The minutes of the last meeting of the reconstituted IQAC, held on 07.02.2022, has been submitted by Dr. Srikanta Malakar, Coordinator of the IQAC to the Governing Body and has been approved by the Governing Body in its meeting held on 06.04.2022.
3. The issue of procurement of Enterprise Resource Planning (ERP) software for the college has been referred to the reconstituted Finance Sub-committee for consideration.
4. Introduction of post graduate course in Education has been approved by the Governing Body in its meeting held on 06.04.2022 and also it has approved that the college will provide financial, infrastructural and any other required assistance.
5. After getting approval from the Governing Body meeting held on 06.04.2022, the college is going to introduce professional courses on (i) Computerised Financial Accounting Package such as Tally Prime for the students of the Department of Commerce; (ii) Communicative/Functional English for students of all disciplines; and (iii) Basic Computer Courses for all students of all disciplines.
6. The various departments of the college are organising seminars, webinars, etc.

7. To commemorate in a befitting manner, twenty-five years of our college, a Silver Jubilee Celebration Sub-committee has been formed by the Teachers' Council in its meeting held on 24.12.2021.
8. After getting approval from the Governing Body in its meeting held on 06.04.2022, matter regarding the financial issues for introduction of consultancy services and setting up of a Career Hub in the Library premises of the college, has been forwarded to the Finance Sub-committee for further processing.
9. A Scrutiny Committee for looking over the promotion of the teaching staff under CAS, has been formed, and Dr. Paramita Dasgupta, Head of the Department of Geography and Dr. Sumita Das, Head of the Department of Mathematics, both being members of the IQAC, have been entrusted with the job.
10. Google Workspace (Business Plus Edition) for video conferencing, online meetings, screen share and webinars, has been purchased; and the webinars and other programmes are being conducted through the new Google Workspace.
11. The issue of purchasing of Tally Prime Server for the college office has been forwarded to the Finance Sub-committee for taking further steps.

Srikanta Malakar

Dr. Srikanta Malakar

(Coordinator, IQAC)

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Sharmila Chakrabarty

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(Teacher-in-Charge)

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