

SAMMILANI MAHAVIDYALAYA

E.M. Bypass, Baghajatin, Kolkata – 700094.

Established – 1996

Re-accredited by NAAC with B++ Grade

NAAC Track ID WBCOGN 12095



Annual Quality Assurance Report 2017 – 18

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Contents

Part – A

	Page Nos.
1. Details of the Institution	3
2. IQAC Composition and Activities	6

Part – B

3. Criterion – I: Curricular Aspects	9
4. Criterion – II: Teaching, Learning and Evaluation	11
5. Criterion – III: Research, Consultancy and Extension	15
6. Criterion – IV: Infrastructure and Learning Resources	20
7. Criterion – V: Student Support and Progression	22
8. Criterion – VI: Governance, Leadership and Management	26
9. Criterion – VII: Innovations and Best Practices	31
10. Abbreviations	37

The Annual Quality Assurance Report (AQAR) of the IQAC

PART – A

1. Details of the Institution

1.1 Name of the Institution

SAMMILANI MAHAVIDYALAYA

1.2 Address Line 1

E.M. BYPASS

Address Line 2

BAGHAJATIN

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700 094

Institution e-mail address

info@sammilanimahavidyalaya.org
principal.sammilani@gmail.com

Contact Nos.

(+91)-33-2462-6869

Name of the Head of the Institution:

DR. SANTIRANJAN PALCHAUDHURI

Tel. No. with STD Code:

033-2462-6869

Mobile:

9433309088

Name of the IQAC Co-ordinator:

DR. SUMITA DAS

Mobile:

+91 9433097254

IQAC e-mail address:

sammilaniiqac@gmail.com

1.3 NAAC Track ID

WBCOGN 12095

1.4 NAAC Executive Committee No. & Date:

EC/35/052

1.5 Website address:

<http://www.sammilanimahavidyalaya.org>

Web-link of the AQAR:

<http://www.sammilanimahavidyalaya.org/aqar2017-18.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	NA	2005	2005-10
2	2 nd Cycle	B ⁺ +	2.82	2016	01.12.2021

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20/03/2005

1.8 AQAR for the year (for example 2010-11)

2017 -18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2011-12 submitted to NAAC on 03.12.2015
- ii. AQAR 2012-13 submitted to NAAC on 03.12.2015
- iii. AQAR 2013-14 submitted to NAAC on 03.12.2015
- iv. AQAR 2014-15 submitted to NAAC on 03.12.2015
- v. AQAR 2016-17 submitted to NAAC on 03.04.2018

1.10 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and community representatives

01

2.7 No. of Employers/ Industrialists

N.A

2.8 No. of other External Experts

02

2.9 Total No. of members

17

2.10 No. of IQAC meetings held : **10**

2.11 No. of meetings with various stakeholders:

Nil

Faculty

Non-Teaching Staff

Students

Alumni

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National ☐ State ☐ Institution Level ☐ 04

(ii) Themes

1. Orientation Programme for First year students

2. “E jiban loiya ki koribo? Ki karate hoi?”

3. “Transformation in Higher Education: Introducing CBCS and CAS”

4. “Awareness Programme on GST Consultant Level Training”

2.14 Significant Activities and contributions made by IQAC

To maintain and upgrade the internal Quality, the IQAC has worked diligently throughout the session 2017-18. The activities of IQAC during this period may be outlined as:

- IQAC has arranged an Orientation programme for incoming first year students to make them aware of the college rules and regulations, facilities and support services.
- Under the guidance of IQAC, the college has initiated a proposal to receive a grant from Govt. of West Bengal for the construction of second floor of North Block of college building.
- A Rs. 3 lakh grant from the Government of West Bengal has enabled the college to remodel one classroom as an ICT enabled class room.
- The college under the guidance of IQAC, has applied for and received Rs. 2 lakh under “Gyanddhara Prakalpa” from The P. C. Chandra Group for up-gradation of library and purchase of books.
- A RUSA grant of Rs. 2 crores has been sanctioned in favour of the college. To obtain this grant the necessary action has been taken by the RUSA committee, under the guidance of IQAC.
- Under the guidance of IQAC, the college has stood first in the “Kanyashree” programme of Govt. West Bengal, a scheme for funding the education of under privileged girl students.
- A Post Office has been established in the college premises based on a MOU signed between the college authority and the Deptt. Of Post, Govt. of India.
- IQAC has arranged library orientation programmes so that the students and staff can access e-books and e-journals under N-List and INFLIBNET.
- Two value added seminars and orientation programmes for students and the staff have been arranged under the guidance of IQAC. Faculty members from other colleges have also attended the seminars.
- A Teacher Exchange programme has been organized with the Film Studies Department of Sarsuna College.
- Inter-college drawing, singing, dancing, recitation and debate competitions involving 10 neighbouring colleges have been organized.
- Under the guidance of IQAC, seminars have been arranged by almost all departments of the college. IQAC has also arranged seminars on current issues like GST, CAS, CBCS, etc
- A new, faster optical fibre based BSNL internet connection has been obtained by the college for the benefit of all the departments, office and library.
- IQAC, along with the Department of Computer Science, has started an online feedback system for the use of outgoing 3rd year students.
- A well-equipped laboratory has been established in the Department of Botany.



IQAC Meeting



IQAC Seminar

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To complete the construction work of the north block of college building. 2. To make arrangements for one more smart classroom in the Science block. 3. To organize seminars for quality enhancement. 4. To make N-List and INFLIBNET accessible to the students. 5. To organize Teacher Exchange programmes. 6. To organize Inter-college competitions. 7. To generate funds from Govt./Non-Govt. sectors. 8. To organize seminar/ workshop on new semester based CBCS system which is to be introduced by the Parent University and new guidelines of CAS – a promotion system for teachers. 9. To upgrade the present internet connection system. 10. To convert the manual student feedback system to an online system. 11. To construct a laboratory in the Department of Botany. 	<ol style="list-style-type: none"> 1. The north block of college building has been completed up to first floor under the guidance of IQAC. 2. Sponsored by the Government of West Bengal, one classroom has been remodelled as an ICT enabled class room. 3. Two value added seminars and orientation programmes for students and staff have been arranged under the guidance of IQAC. Faculty members from other colleges have also attended the seminars. 4. The students and staff can now access N-List and INFLIBNET. 5. A Teacher Exchange programme has been organized between the Film Studies Departments of Sarsuna College and our college. 6. Inter-college drawing, singing, dancing, recitation and debate competitions involving 10 neighbouring colleges have been organized. 7. a) The college has received Rs. 2 lakhs under “<i>Gyandhara Prakalpa</i>” from The P. C. Chandra Group for up-gradation of library and purchase of books. b) A RUSA grant of Rs. 2 crores has been sanctioned in favour of the college. 8. A seminar entitled “Transformation in Higher Education: Introducing CBCS and CAS” was arranged on 29.03.2018 involving speakers Prof. Basab Chaudhuri, Vice-chancellor, West Bengal

	<p>State University and Prof. T. K. Ghara, Jt. DPI, Dept. of Higher Education, Govt. of West Bengal.</p> <p>9. The present internet connection has been upgraded to a faster optical fibre based connection.</p> <p>10. IQAC, along with the Department of Computer Science, has started an online feedback system for the use of outgoing 3rd year students.</p> <p>11. An well-equipped laboratory has been established in the Department of Botany.</p>
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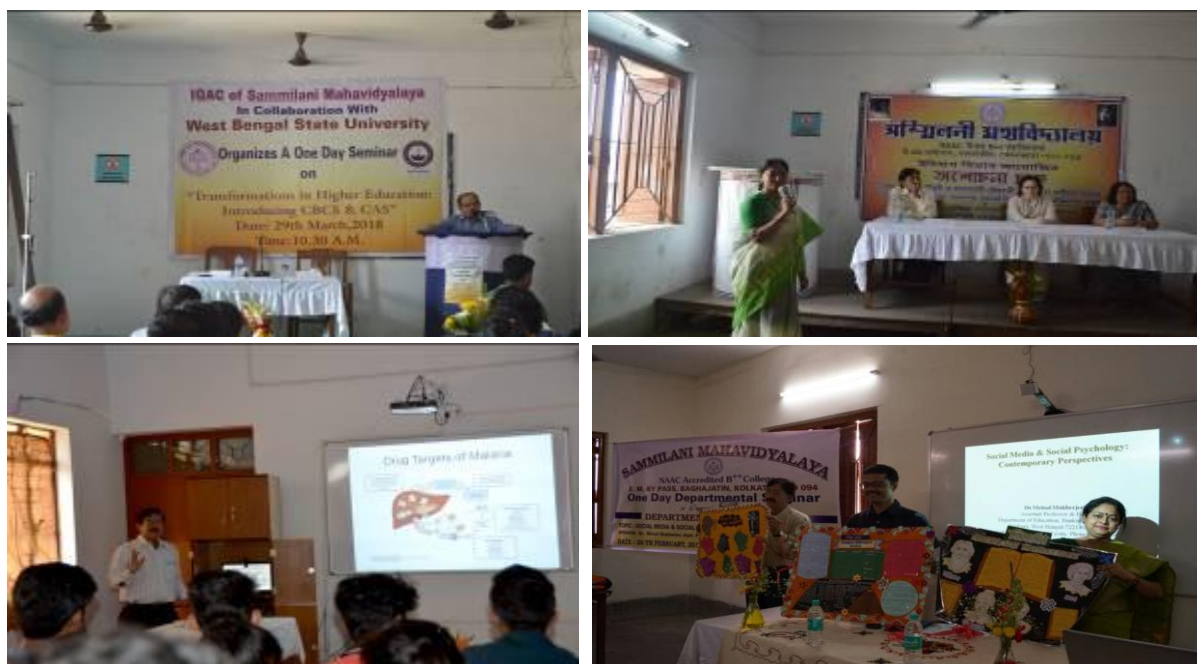
** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☐ GB ☐

Provide the details of the action taken

The Governing Body (GB) of the college, in its resolution no. Miscellaneous No. 1 dated 26.06.2018 approved the AQAR 2017-18 and recommended the same for sending to the NAAC office. The GB further approved the statement made by the Principal regarding the activities done during the said period as stated in the report.



College Seminars supported by IQAC

PART – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	09* +09**	NA	NA	NA
UG	19 + 05*		NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others				NIL
Total	42	NIL	NIL	NIL

* Under Netaji Subhas Open University (NSOU),

** Under Vidyasagar University

** * Under UGC sponsored “Entry in Service” scheme.

Interdisciplinary	Five interdisciplinary courses run by the College: i) Microbiology ii) Molecular Biology iii) Commerce iv) Computer Science v) Environmental Studies
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Innovative: Like previous years, the institution has organized a series of interdisciplinary lectures for the benefit of the students. To fulfil the demand of the students, interdisciplinary lectures on various topics have been organized by various departments. The topics are given below with further details:

Sl. No.	Topic of Lecture	Organizing Departments	Targeted Audience
1.	Comparison between Buddhism and Jainism.	History	B.A History Hons. First Year Students And Philosophy Hons. First Year Students.
2.	<i>Pramana (Tarka Samagra)</i>	Philosophy	B.A. Sanskrit Hons. First Year Students and Philosophy Hons. First Year Students
3.	Vedanta	Philosophy	B.A History Hons. First Year Students and Philosophy Hons. First Year Students
4.	Learning	Education	B.A Philosophy Hons. First Year Students and Education Hons. First Year Students

- 1.2 (I) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
- CBCS: 01 (CBCS system has been started by University of Calcutta for Commerce stream from the academic session 2017-18)
 - Core : The College has core options at the UG level in **English** and **Environmental Studies**.
 - Elective Option: **Alternative English**.
 - Open Options:
 - HONOURS LEVEL:** i) English ii) Bengali iii) Sanskrit iv) History v) Philosophy vi) Education vii) Geography viii) Physics ix) Mathematics x) Microbiology xi) Computer Science xii) Zoology xiii) Commerce (Accounting & Finance), xiv) Political Science.
 - GENERAL LEVEL:**
 - LANGUAGES & SOCIAL SCIENCES**
 - English /Bengali / Sanskrit ii) History iii) Philosophy/ Geography iv) Political Science/ Education / Film Studies.
 - PURE SCIENCE**
 - Physics ii) Chemistry iii) Mathematics iv) Computer Science.
 - BIO SCIENCE**
 - Zoology ii) Chemistry iii) Molecular Biology iv) Botany
 - COMMERCE** (Accounting & Finance)

(II) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (Commerce)
Trimester	Nil
Annual	43 [20 (under CU), 14 (under NSOU) & 09(under VU)]

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Choice Based Credit System (CBCS) has been introduced for Commerce Stream. Semester wise curriculum under CBCS prepared by the parent University following UGC guidelines. This system is proposed to be introduced in the next session for Arts and Science Streams.

1.5 Any new Department/Centre introduced during the year. If yes, give details. NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
58	17	12	01	27 (Part time teachers) + 01(Contractual)

2.2. No. of permanent faculty with Ph.D.

13

2.3. No. of Faculty Positions: Recruited (R) and Vacant (V) during the year

Asst. Professors (Lecturer)		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	02	NIL	NIL	NIL	NIL	NIL	NIL	Nil	02

2.4. No. of Guest and Visiting faculty and Temporary faculty

41

04

01

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	14	14
Presented papers	11	06	03
Resource Persons	NIL	01	02

2.6. Innovative processes adopted by the institution in Teaching and Learning

- Like previous years we have conducted Entry level Test on MCQ basis to assess the first year (HONS) students this year.
- Each and every department had conducted departmental seminars in order to encourage students. Students from different subjects presented paper of their own on the seminar topic. This endeavour motivates the students to a great extent.
- Besides, Interdisciplinary lectures had been delivered on the interested topic for the benefits of students.
- We often arranged various special classes, tutorial classes and provide study materials for slow learners on regular basis.
- For advanced learners, we regularly provide good quality books, e- learning materials, modern and updated instruments and equipment in laboratories.
- Many of the departments conducted educational tours for making lesson more interesting to the students.
- We always adopt different corrective measures as per the requirement of students.

2.7. Total No. of actual teaching days during this academic year

181

2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The College has the authority to introduce reforms only in internal Examination and Evaluation system. In this regard, the academic council of the college has introduced “Entry Level Assessment Test” (MCQ type) for the 1st year students to assess their knowledge level. In addition to this, open book test, subject quiz, students’ seminar etc. have been organized regularly to enhance the quality of learning.

2.9. No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

NIL

NIL

2.10 Average percentage of attendance of students

73 %

2.11 Course/Programme wise distribution of pass percentage:

Honours Course:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	Class I %	Class II %	Class III %*	Success %
BNGA	40	N. A.	29.4	67.6	3	100
ENGA	31		NIL	79.2	20.8	100
SANA	19		NIL	93.3	6.7	100
HISA	25		NIL	94.1	5.9	85
GEOA	37		9.7	64.5	25.8	97
EDCA	33		NIL	100		92
PHIA	17		9.1	54.5	36.4	85
PLSA	07		33.3	66.6		100
PHSA	29		19.2	76.9	3.8	100
CMSA	27		35	65		91
MTMA	43		14.7	67.6	17.6	92
MCBA	08		NIL	100		100
CEMA	15		NIL	100		87
ZOOA	25		36	60	4	100
B.Com. (Hons.)	72		01	26	08	48.61

*In case of Honours candidates class III means pass without Honours and in case of General candidates Division III stands for “P” Division

B.A (General)

SL.NO.	SUBJECT	APPEARED	IST DIV.	2ND DIV.	WITHOUT DIV.	% OF SUCCESS
1	BNGG	52	0	1	35	69.23%
2	ENGG	14	0	1	6	50%
3	HISG	49	0	2	26	57.14%
4	GEOG	20	0	1	14	75%
5	EDCG	73	0	2	41	58.90%
6	PLSG	37	0	1	22	62.16%
7	PHIG	38	0	3	18	55.26%
8	SANG	22	0	2	13	68.18%
9	FMSG	10	0	0	6	60%
10	ECOG	3	0	0	1	33.33%

B.Sc. General

SL.NO.	SUBJECT	APPEARED	1ST DIV.	2ND DIV.	WITHOUT DIV.	% OF SUCCESS
1	CEMG	34	2	14	12	82.35%
2	CMSG	12	1	4	7	100%
3	GEOG	9	0	0	5	55.55%
4	MLBG	12	2	4	6	100%
5	MTMG	31	1	12	13	83.87%
6	PHSG	31	1	12	12	80.64%
7	ZOOG	15	2	6	6	93.33%
8	ECOG	9	0	0	3	33.33%
9	FMSG	6	0	0	4	66.66%
10	PLSG	6	0	0	5	83.33%
11	BNGG	4	0	0	2	50%
12	MCBG	3	0	2	0	66.66%

B.Com. General

SL.NO.	SUBJECT	APPEARED	IST DIV.	2ND DIV.	WITHOUT DIV.	% OF SUCCESS
1	B.COM [G]	55	0	1	29	54.54%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC contributes/monitors/evaluates the Teaching and learning processes by arranging seminars on burning issues on various topics to motivate students.
- Organizing workshops on new systems like forthcoming Choice Based Credit System (CBCS).
- Supervising the upgrading of quality in teaching on a regular basis.
- Directing the Academic Sub- committee to introduce innovative measures to motivate students, viz. class test, surprise test.
- Organizing “orientation programme” each year for newcomers.
- Arranging parent-teacher meetings after unit- test, so that we can share each other’s observations.
- IQAC has organized, in collaboration with West Bengal State University, a one day seminar on *CBCS and Revised guidelines of CAS* this year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty/ Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	02
Orientation programmes	Nil
Faculty exchange programme	01
Staff training conducted by the university	15
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	05
Others (Short-term course conducted by UGC)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02 (Principal & Bursar)	NIL	NIL	NIL
Technical Staff	01 (Electrician)	NIL	NIL	NIL
Office Staff & Laboratory Staff	14 + 13	05	NIL	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has continuously been encouraging the faculty members to pursue with research work and as an outcome, one of the faculty, Ms. Marisha Chakrabarti submitted her thesis this year.
- Mr. Kamonasish Mistry and Ms. Oindrila Bhattacharya have completed their registration for PhD under the University of Burdwan and Vidyasagar University respectively.
- *“Biotechnology based opportunities offered to Science and Technology”* (BOOST), a major research project of Rs. 20 lakhs has been sanctioned by Department of Biotechnology, Govt. of West Bengal, to Sammilani Mahavidyalaya under the initiative of IQAC. The institution has completed to buy the high end scientific instruments including SDS-PAGE system, Protein Western Blot system, PCR, Cold centrifuge and Spectrophotometer.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	BOOST	NIL	NIL
Outlay in Rs. Lakhs	N.A	20		N.A

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	3MRP (Philosophy, Microbiology History)
Outlay in Rs. Lakhs	NIL	NIL	NIL	2.45 + 2.20 + 3.95 = 8.6

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	0	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings			NIL

3.5 Details on Impact factor of publications:

Range 1.065 – 4.540 Average 2.48 h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (In Lakh)	Received (In Lakh)
Major projects in Physics	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects 02 (Winter projects) <i>(other than compulsory by the University)</i>	6 months	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	N.A	N.A	N.A	N.A

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: N.A

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11. No. of conferences organized by the institution: 13

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	13
Sponsoring agencies	NIL	NIL	NIL	NIL	College

3.12 No. of faculty served as experts, chairpersons or resource persons: 04

3.13 No. of collaboration International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	NIL	NIL	01	NIL	NIL	NIL

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **N.A**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="NIL"/>	College forum	<input type="text" value="03"/>
NCC	<input type="text" value="NIL"/>	NSS	<input type="text" value="05"/>
		Any other	<input type="text" value="NIL"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

ON CAMPUS

- ❖ Orientation programme of NSS volunteers by the Regional Director of NSS Regional Centre and Training Co-ordinator of Training and Orientation Research Centre (TORC).
- ❖ Awareness Campaign on Dengue and Malaria. Poster on Dengue and Malaria has been made and NSS volunteers walk on a rally with the posters to nearby localities for create awareness.
- ❖ Cleaning programme, on regular basis, to make the college premises hygienic and to make it a plastic free zone.
- ❖ On the World AIDS Day, the NSS unit of the college arranged a blood donation camp at the college premise in collaboration with the Central Blood Bank, Manicktala, Kolkata. The camp was initiated with awareness session on “AIDS and its Prevention”.
- ❖ Re-registration of Humming Bird Nature Club in collaboration with the World Wide Fund (WWF).

OFF CAMPUS

Last but not least, the last week of the financial year was closed with Special Camping Programme at *Sahid Srimiti Colony* held for a week focused on public health and hygiene, vocational training, adolescent health and teen age problems etc. broadly emphasizing on *Swachh Bharat Abhiyan* in collaboration with R. G. Kar Medical College & Hospital, University of Calcutta TORC and others. The following are the major activities undertaken during the campaigning programme:

- ❖ Awareness programmes have been conducted on adolescence health, hygiene & sanitation by eminent personalities.
- ❖ The students have conducted a survey of the socio-economic condition of the inhabitants.
- ❖ The NSS volunteer surveyed about primary education and girl student drop-out in this area.
- ❖ The Volunteers observed National Youth Day. A panel discussion was arranged on drug abuse, internet addiction and mobile dependence.
- ❖ A sit and draw contest has been arranged for the slum children and prizes have been given to them.
- ❖ The NSS volunteers concluded the seven day long programme through a dance drama.



Cleaning Programme



Rally to prevent Dengue

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6691.46 sq. m.	NIL	N.A.	6691.46 sq. m.
Class rooms	23	04	College	27
Laboratories	21	NIL	N.A.	21
Seminar Halls	01	NIL	N.A.	01
New Library		3,000 sq. ft.	UGC & College	3,000 sq. ft.
No. of important equipment purchased (≥ 1 lakh) during the current year.	05	NIL	N.A.	05
Value of the equipment purchased during the year (Rs. in Lakhs)	51.99	0.28	College Fund & BOOST	52.27
Others (Software, Office equipment) (Rs. in Lakhs)	13.77	0.29	College Fund & BOOST	14.06

4.2 Computerization of administration and library

- The institution has renewed in this year an integrated library management software “KOHA” for acquisition, cataloguing, circulation, serial control, report generation etc. in the library. The work of library automation has been started using KOHA with cloud hosting facility.
- Computerization of salary accounting has been successfully running by using HRMS, Govt. of West Bengal
- An advanced students’ admission software (online) has been purchased by the college.

4.3 Library Collections:

	Existing		Newly added		Total	
	No.	Value (in INR)	No.	Value (in INR)	No.	Value (in INR)
Text Books	19,293	30,97,297	97	37,327	19,390	31,34,624
Reference Books						
e-Books	Under NLIST Digital Library Consortium, 80,409 ⁺ e-books are available.					
Journals	04	5625	NIL	NIL	04	5625
e-Journals	Under NLIST Digital Library Consortium, 3,828 ⁺ e-journals are available.					
Digital Database						
CD & Video	46	11,200	NIL	NIL	46	11,200

Others (specify)	The college has received Rs. 2,00,000 under “Gyandhara Prakalpa” from The P. C. Chandra Group for up-grading of the college library and under this scheme a career guidance centre for the students and alumni has been opened and 65 books, 2 almirahs, 6 chairs, 2 tables and 1 scanner cum printer have been purchased; also a special space has been allotted and decorated for this purpose.
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4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	145	112	54	03	NIL	09	12	12
Added	0	0	0	0	0	0	03	0
Total	148	112	54	03	0	0	15	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Net Resource Centre has been upgraded by extension of floor area. It has been decided in the meeting of library committee that five more computers will be purchased to enrich the internet facility in this centre

4.6. Amount spent on maintenance (Rs. in lakhs) :

	Existing Value	Newly Added		Total
			Value	
i. ICT	4.92171	Nil	Nil	4.92171
ii. Campus Infrastructure and facilities	9.58146	Construction of extension of office shed (outside) for Sammilani Mahavidyalaya Sub Post Office	1,30,000	10.88146
iii. Equipments	17.70666	Submersible pumpset (Kirloskar)	28,000	17.98666
iv. Others	2.75233	Plumbing work (Main building + Arts block)	20,000	2.95233
				Total=36.74216

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In enhancing awareness about Student Support Services, the IQAC has contributed in the following ways:

- It has maintained and monitored the procedures adopted in the previous years.
- It has supervised the activities of the existing cells like SC-ST Monitoring Cell, the Women's Forum, Anti-Ragging and harassment cell, Career Counselling & Placement Cell and has provided suggestions for further improvement.
- The college has successfully implemented the “Kanyashree” programme of Govt. West Bengal, a scheme for funding the education of under privileged girl students. The effort of the college in this respect has been recognized by the Govt. of West Bengal as the best among the colleges.
- An Orientation programme on newly introduced CBCS system has been arranged for incoming first year students to make them aware of the university and college rules and regulations, facilities and support services.
- Inter-college drawing, singing, dancing, recitation and debate competitions involving 10 neighbouring colleges have been organized.

5.2. Efforts made by the institution for tracking the progression

The academic subcommittee and the IQAC of the institution arrange jointly regular meetings to track the progression of the students and adopt measures accordingly.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2188+630*	210*+404**	NIL	NIL

*No. of students under Netaji Subhas Open University (NSOU)

**No. of students under Vidyasagar University (VU)

Men	No	%	Women	No	%
	1176	53.74		1012	46.25

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Last Year (2016–17)						This Year (2017–18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1251	837	25	225	06	2344	1135	898	37	118	NIL	2188

5.4 Details of student support mechanism for coaching for competitive examinations (If any): **NIL**

5.5 No. of students qualified in these examinations: **Data not available**

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

❖	The Career Counselling Cell has created database for outgoing 3 rd year students and as per requisition of various companies has supplied database to them for placement and Pre-recruitment training purpose.
❖	For enhancement of skills and to create different kinds of job opportunities the Career Counselling Cell had arranged different kinds of seminars throughout the year. On 27.11.2017 the cell organised a career awareness session about the company secretary course by The Institute of Company Secretaries of India . On 21.12.2017 Webel Technology Ltd. had been invited and they delivered a lecture on computer awareness . On 11.01.2018 a one day seminar was organised by the cell. Four reputed organisations like Kendriya Vidyalaya Sangathan, Institute of Computer Accounts, Arena Animation and ILeap delivered lecturers on different topics. Kendriya Vidyalaya Sangathan motivated the students towards a thrilling career in armed forces after graduation. Institute of Computer Accounts mainly focused on awareness programme in the field of accounting, finance, banking and taxation. The motto of Arena Animation was growing interest towards the popular animation and multimedia industry. ILeap emphasized on preparation for various competitive examinations mainly in Govt. sector. They also interacted with the students and very positive feedbacks have been received from them.
No. of students benefitted	413

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	N.A	N.A	115

5.8 Details of gender sensitization programmes:

<ul style="list-style-type: none"> The Department of Political Science of the institution in association with the Department of Film Studies organised an Interdisciplinary Departmental seminar titled “Gender Violence in India” on 22.03.2018. The college has displayed posters and hoardings at different vantage points regarding gender sensitisation and prevention of harassment.
--

5.9 Students Activities

5.9.1 (a) No. of students participated in Sports, Games and other event

State/ University level **07** National level **NIL** International level **NIL**

(b) No. of students participated in cultural events

Inter College **22** State/ University level **NIL**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **NIL** National level **NIL** International level **NIL**



5.10 Scholarships and Financial Support

	Number of students	Amount (in Lakhs)
Financial support from institution	24	13590
Financial support from government	Data not available*	
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

* A large number of SC/ST students get Government of West Bengal Post-matric Scholarship directly through online process from the Government of West Bengal.

5.11 Student organised / initiatives:

Fairs: State/ University level **NIL** National level **NIL** International level **NIL**
 Exhibition: State/ University level **NIL** National level **NIL** International level **NIL**



Annual Prize Distribution Ceremony



Blood Donation Camp

5.12 No. of social initiatives undertaken by the students **06**

- Cleanliness of College Premises
- State Level Workshop on Volunteerism and Youth Leadership
- Poster and Rally on cause and prevention of Dengue
- Participation of two Yuva Bahini in National Youth Festival at Agra Fort
- Awareness session on Dengue and Malaria : its prevention and eradication and Blood Donation Camp
- Special Camping Programme at Sahid Smriti Colony

All the above mentioned social initiatives were undertaken by the members of NSS committee and its Yuva Bahini.

5.13 Major grievances of students (if any) redressed:

Sl. no.	Grievances	Redressed
1.	A mail was sent by one of a girl student regarding an incident of harassment within the college premise	Steps were taken by Anti ragging, Anti-Harrasment and Grievance Committee
2.	Another case of harassment of a student was also reported	<ul style="list-style-type: none"> • The pass out students are not allowed to enter the college premise without prior permission of the Head of the Institution. • The usage of abusive /derogatory languages /comments/gestures are strictly prohibited within the campus and vehemently condemned • Workshop and awareness programmes on gender sensitisations and value added education are to be organised in near future • No student is permitted to pass any comment in any social media against college administration and education policy • Strict action to be taken in future against the students indulging in any of the aforementioned activities

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To Make Excellence a Habit
And Integrity a Way of Life
- To be an institution of academic excellence and repute, committed to all round development of the students irrespective of their social, economic and gender status, and optimizing their full potential, so that, each of them can blossom into a complete human being vibrant with wisdom, courage and compassion.

Mission statement:

- Providing adequate infrastructure and allied facilities towards imparting quality learning.
- Equipping young citizens with the necessary skills and empowering their minds to face the challenges of life with courage and commitment.
- Disseminating value-based and holistic education to create architects of a humane, rational and just society.
- Inculcating environment-friendliness by maintaining a green campus.

6.2. Does the Institution have a management Information System?

The college has a software to cater to the annual online admission process; the college office has Tally ERP 9.0 Gold to take care of the financial and accounting aspects and student database as well; the library has WEB-OPAC and KOHA softwares (with cloud computing) and N-LIST membership; the salary of the teaching and non-teaching staff is computed by MS-Excel software though the disbursement is through HRMS of WBIFMS of the Govt. of West Bengal. All the office computers are on LAN. The college, however, has a plan to logically integrate the data management systems towards setting up a sophisticated management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Though the college enjoys no power to directly modify the curriculum, however, it encourages all those activities which are related to curriculum development in one way or the other, like writing text books, attending syllabus related workshops of the University, preparing question bank, etc.

Some of the teachers, members of the board of studies of their concerned subjects, are involved in framing the syllabi for the new ones. All the teachers have attended workshops conducted by the University which enhanced their ability to deal with the curriculum.

6.3.2 Teaching and Learning

Blended learning is encouraged where traditional, time tested chalk and board teaching methods are

supplemented by interactive and effective teaching and learning techniques like:

- organizing seminars and industrial visits for students
- encouraging students to avail themselves of the department library facilities
- screening movies related to subjects
- organizing faculty exchange programmes
- use of virtual classrooms and smart classrooms
- conducting project work, field trips, etc.
- maintaining work plans and work diary by the teachers to help make the teaching process systematic
- reviewing academic results and taking feedback from students to enable teachers to improve their teaching methods.
- maintaining well-equipped laboratories and upgrading them periodically to meet the requirements in specific subjects.
- maintaining a Language Lab. for those students who need to improve their communication skill
- using the wifi connection for students and teachers to strengthen the teaching and learning process.

Besides, the college has also taken up a strategy to categorize the students of respective honours departments on the basis of their knowledge level by means of entry level assessment tests, and to adopt teaching methods accordingly, like remedial coaching for academically backward students, seminar method for advanced group, preparatory language classes for those who are weak in English, etc.

6.3.3 Examination and Evaluation

The college has adopted some new and innovative strategies in the field of examination and evaluation. To assess the standard of knowledge of a student on the subject with which he or she is intending to pursue higher studies, entry level assessment tests are been taken at the beginning of the academic year. Moreover, the college has introduced open book examination system in some selected subjects on experimental basis to enhance the critical thinking power and analytical ability of the students. In the Department of Commerce, internal examinations based on MCQ system has been introduced to keep abreast with the new semester based CBCS system introduced by the University in the Commerce stream.

6.3.4 Research and Development

The institution always encourages the faculty members to pursue research work. The college not only motivates the faculty members for pursuing research work, but it believes that research oriented outlook should be imbibed among the students also. Keeping this in mind, it has introduced short duration project work on some relevant physical and social issues in some of the departments, in addition to the normal university curriculum. In course of doing such project work, the students get acquainted with the basic approaches necessary to follow while dealing with a research problem.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

- The extension work of the library has been completed. The library is soon to be shifted to the first floor of the newly constructed two-storeyed building. The college has renewed this year the integrated library management software “KOHA” for acquisition, cataloguing, circulation, serial control, report generation, etc. in the library.
- Moreover, the college has renewed the N-List and Inflibnet facilities so that both the students and teachers can easily access the electronically available vast reading resources.
- The college has received Rs. 2,00,000 under “Gyandhara Prkalpa” from The P. C. Chandra Group for upgrading of the college library and under this scheme a career guidance centre for the students and alumni has been opened and 65 books, 2 almira, 6 chairs, 2 tables and 1 scanner cum printer have been purchased; also a special space has been allotted and decorated for this purpose.

ICT:

- The existing UGC-sponsored Net Resource Centre has also been expanded making provision for more users.
- A Rs. 3 lakh grant from the Government of West Bengal has enabled the college to remodel one classroom as an ICT enabled class room.
- A new, faster optical fibre based BSNL internet connection has been obtained by the college for the benefit of all the departments, office and library.

Physical Infrastructure/ Instrumentation:

- A Post Office has been established in the college premises based on a MOU signed between the college authority and the Deptt. of Post, Govt. of India.
- A new well-equipped laboratory has been established in the Department of Botany.

6.3.6 Human Resource Management

Faculty development programmes and staff development programmes are promoted and supported by the institution. The teachers are given statutory leave to attend orientation programmes, refresher courses, workshops, seminars and other training programmes as and when required.

6.3.7 Faculty and Staff recruitment

The college has placed requisition to the West Bengal College Service Commission for filling up of two substantive teaching posts which have fallen vacant due to one of the teachers becoming Principal of another college and another joining Jadavpur University as an Associate Professor. The college has placed requisition to the West Bengal College Service Commission for the post of Librarian which has fallen vacant due to the erstwhile Librarian joining Gour Banga University as an Assistant Professor.

6.3.8 Industry Interaction / Collaboration

No industry interaction/collaboration has been arranged/established by the institution this year.

6.3.9 Admission of Students

The college purchased a more advanced online admission software from Admitek and managed the whole process of admission with this software. This year, more than 90% of the applicants paid the application fees digitally.

6.4 Welfare schemes for

Teaching and Non-Teaching	The college has initiated a process of enrolling members of the non-teaching staff and Govt.-approved Part-time Teachers in the Swasthasathi scheme (health insurance) announced by the Govt. of West Bengal.
Students	<ul style="list-style-type: none">Free studentship and half free studentship have been granted to the students on merit-cum-means basis like the previous years.The Teachers' Council decided to extend monetary help to needy students from funds contributed by teachers.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

☐

No

☒

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	N.A.	YES	Academic Council & Governing Body of the College
Administrative	NO	N.A.	YES	Governing Body of the College

6.8 Does the University/ Autonomous College declares results within 30 days? N.A

For UG Programmes

Yes

☐

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A. (The College is not autonomous and is affiliated to the University of Calcutta. So it has no authority to execute examination reforms.)

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

This year the Alumni Association of the college has convened meetings and has extended cooperation and support regarding placement, training, etc. The Association also participated in the Annual Teachers' Day programme and joined the Students' Union in planting saplings in the campus on the World Environment Day.

6.12 Activities and support from the Parent – Teacher Association

Like previous years, parent-teacher meetings have been convened by the college after publication of the results of internal examinations to give feedback to the parents on the status of their wards regarding both academic performance and percentage of attendance.

6.13 Development programmes for support staff

Non-teaching members in the Admission Sub-committee have been given training before the admission regarding the efficient handling of the admission procedure including the new admission software.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college initiated the process of laying new pipelines and renovating the existing ones to improve the drainage and waste management.
- Rainwater conservation could not be started this year due to continuous construction work of the new building and has been deferred for the next year.
- For energy management, LED lights have been installed in the completed portion of the new building. Also the college has installed green boards.
- Apart from this “*Arannya Saptaha*” has also been celebrated like the previous years, and planting of saplings and campus cleaning has been organised by the NSS Unit of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. To maintain green campus, saplings were planted in *Aranya Saptaha* (5 – 12 June, 2018).
2. Cleanliness Programme is regularly conducted to clean college premises and properly clean and maintain the college playground and flower garden.
3. Two new security guards have been appointed to protect the college property from unwanted intruders.
4. The college has successfully implemented the “*Kanyashree*” programme of Govt. West Bengal, a scheme for funding the education of under privileged girl students. The effort of the college in this respect has been recognized by the Govt. of West Bengal as the best among the colleges.
5. The college under the guidance of IQAC, has applied for and received Rs. 2 lakh under “*Gyanddhara Prakalpa*” from The P. C. Chandra Group for upgrading of library and purchase of books. A room beside the library has been renovated as Career Guidance Corner for the use of students, staff and alumni of the college.
6. A Post Office has been established at the college premises based on a MOU signed between the college authority and Deptt., Govt. of India.
7. The college has initiated to receive a grant from Govt. of West Bengal for the construction of second floor of North Block of college building.
8. A RUSA grant of Rs. 2 crores has been sanctioned in favour of the college. To obtain this grant the necessary action has been taken by the RUSA committee, under the guidance of IQAC.
9. Two value added seminars and orientation programmes on CBCS and CAS, for students and staff have been arranged. About 40 faculty members from other colleges have also attended the seminars. Feedback from the participants has been received.
10. Seminars have been arranged by almost all departments of the college. IQAC has also arranged seminars on current issues like GST, CBCS etc. Students and staff from other colleges also participated in these seminars.
11. An Orientation programme on newly introduced CBCS system has been arranged for incoming first year students to make them aware of the university and college rules and regulations, facilities and support services.
12. Library orientation programmes have been arranged so that the students and staff can access books and journals under N-List and INFLIBNET.
13. The internet connection of the college has been upgraded to a high speed optical fibre based connection and 4G wifi connection is available in the library.

14. The college has remodelled one classroom as an ICT enabled class room utilizing a Rs. 3 lakh grant from the Government of West Bengal.
15. A Teacher Exchange programme has been organized between the Film Studies Departments of Sarsuna College and this college.
16. Inter-college drawing, singing, dancing, recitation and debate competitions involving 10 neighbouring colleges have been organized.
17. A new updated admission software has been purchased to handle the first semester admission under CBCS system recommended by UGC and parent University.
18. On Teachers' Day, September 2017, the Teachers Council of the college has gifted two wall clocks; one each for boys and girls common room, and a number of framed portraits of great people of our country, hoping that this would make a positive impact and motivate our students.



7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

1. The north block of college building has been completed up to first floor.
2. Sponsored by the Government of West Bengal, one classroom has been remodelled as an ICT enabled class room.
3. Two value added seminars and orientation programmes for students and staff have been arranged.
4. The students and staff can now access N-List and INFLIBNET.
5. A Teacher Exchange programme has been organized between the Film Studies Departments of Sarsuna College and this college.
6. Inter-college drawing, singing, dancing, recitation and debate competitions involving 10 neighbouring colleges have been organized.
7. The college has received Rs. 2,00,000 under "*Gyanddhara Prakalpa*" from The P. C. Chandra Group for upgrading of library and purchase of books.
8. A RUSA grant of Rs. 2,00,00,000 has been sanctioned in favour of the college and necessary action has been taken to get the first instalment.

9. A seminar entitled “Transformation in Higher Education: Introducing CBCS and CAS” was arranged on 29.03.2018., involving speakers Prof. Basab Chaudhuri, Vice-chancellor, West Bengal State University and Prof. T. K. Ghara, Jt. DPI, Dept. of Higher Education, Govt. of West Bengal.
10. The present internet connection has been upgraded to an optical fibre based faster connection.
11. IQAC along with the Department of Computer Science has started an online feedback system for the use of outgoing 3rd year students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Establishment of ‘P. C. Chandra Group Knowledge Centre’ in the library

Objective: To provide career guidance books to the students, staff and alumni throughout the year.

Context: The P. C. Chandra Group, as a part of their Corporate Social Responsibility (CSR) programme, initiated *Gyandhara* funding scheme for college libraries to promote education in West Bengal. This fund is to be used by the colleges to create Knowledge Centres in their premises for enhancement of knowledge.

Practice and its Implementation: Our college successfully applied for funds under this programme and received a Rs. 2,00,000 (Rupees Two lakhs) grant for the college library. The P. C. Chandra Group invited the college principal, teachers and students to attend the award ceremony and a cheque for Rs. 1,00,000 (One lakh) was given to the Principal as the first instalment of this grant, the balance money to be released upon successful utilization of the first part of the grant. With the initial instalment, two steel almirahs, two reading tables, six chairs and sixty four books have been bought and a room has been totally renovated to house these and has been named as ‘P. C. Chandra Knowledge Centre’.

Evidence of success: The students and the alumni of the college are able to access the career guidance materials during a very crucial period of their study. Also, the teachers are able to enhance the career of the students by utilizing the knowledge obtained through these books.

Problems encountered: The number of books, at this stage, is somewhat low to meet the full demand. Also, this is a onetime grant and career guidance materials need to be refreshed from time to time, thus requiring perennial investments. However, the second instalment of Rs. 1,00,000 (One lakh) has also been received and with this money more books will be purchased and this problem will be alleviated.



Organizing of 'Inter-college Competition 2017-18'

Objective: i) To recognize the hidden talent among youth,
ii) To build healthy relations among neighboring colleges.

Context: The students, now-a-days get hardly any time for co-curricular activities, as they remain busy in completing the stipulated syllabus. But we all admit that a major duty of all colleges is to develop an all-round human being within them so that they can prove themselves as a responsible citizen in future. Keeping in view this motive, we have organized an inter-college competition on various fields to nurture the creative mind of students. To make this event in a broad way, we also invited other neighboring colleges so that there may be healthy competition among the students. And in this way, the relations among students and teachers of different colleges may be up-graded.

Practice and its implementation: The cultural committee under the guidance of IQAC, had taken the initiative to organize the event. Students from different streams and subjects came forward and had taken responsibility in order to make the event. We conducted competitions on

- a) Debate on “ Pros and cons of Social media”
- b) Drawing on “ Saving our mother Earth”
- c) Dance on any classical fields
- d) Singing on any classical field and on Tagore or Nazrul songs.

We have invited experts from outside in order to keep transparency in judgment. We appointed them officially and we preserved all the documents regarding the event.

Evidence of Success: The event was a grant success. Students from different colleges got prizes in different fields. We invited Prof. Pabitra Sarkar, a renowned educationist to give away the prizes. It encourages the student very much. Students who participated from different colleges like Thakurpukur Vivekananda College, Naba Ballygunge Mahavidyalaya, have got prizes. The event boosted up the students a lot. And it should be mentioned here that seeing the success of the event, other colleges like Naba Ballygunge Mahavidyalaya organize similar kind of competitions in their campus. It is really an achievement for our college.

Problems encountered:

- i) We could not able to accommodate more number of colleges due to space constraint.
- ii) We could not able to incorporate more number of categories as it is the first time we have organized such an event. But we hope we will be able to overcome most of the problems in near future.

**Provided the details in annexure (annexure need to be numbered as i, ii, iii)*



7.4 Contribution to environmental awareness / protection

- ❖ Awareness Campaign on Dengue and Malaria. Poster on Dengue and Malaria has been made and NSS volunteers walk on a rally with the posters to nearby localities for create awareness.
- ❖ Cleaning programme, on regular basis, to make the college premises hygienic and to make it a plastic free zone.
- ❖ On the World AIDS Day, the NSS unit of the college arranged a blood donation camp at the college premise in collaboration with the Central Blood Bank, Manicktala, Kolkata. The camp was initiated with awareness session on “AIDS and its Prevention.
- ❖ Re-registration of Humming Bird Nature Club in collaboration with the World Wide Fund (WWF).
- ❖ To maintain green campus saplings were planted in *Aranya Saptaha* (5 – 12 June, 2018).
- ❖ Special Camping Programme at *Sahid Smriti Colony* held for a week focused on public health and hygiene, vocational training, adolescent health and teen age problems etc. broadly emphasizing on *Swachh Bharat Abhiyan* in collaboration with R.G. Kar Medical College & Hospital, University of Calcutta TORC and others.
- ❖ Awareness programmes have been conducted on adolescence health, hygiene & sanitation by eminent personalities.
- ❖ The students have conducted a survey of the socio-economic condition of the inhabitants.
- ❖ The NSS volunteer surveyed about primary education and girl student drop-out in this area.
- ❖ The Volunteers observed National Youth Day. A panel discussion was arranged on drug abuse, internet addiction and mobile dependence.
- ❖ A sit and draw contest has been arranged for the slum children and prizes have been given to them.
- ❖ The NSS volunteers concluded the seven day long programme through a dance drama.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

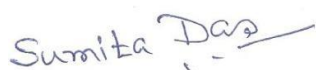
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis) **N.A**

8. Plans of institution for next year

- To make the newly constructed north block of college building ready for teaching and shift the library to it.
- To initiate the process to receive the first instalment of RUSA fund and to utilize it properly.
- To upgrade ICT enabled classrooms.

- To purchase more instruments for science laboratories.
- To upgrade the UGC NET resource centre.
- To recruit more security guards for enhancing security of the college.
- To organize Teacher Exchange programmes.
- To organize Inter-college competitions.
- To generate funds from Govt. / Non-Govt. sectors.
- To organize seminars/ workshops on diverse topics throughout the year.
- To provide a training programme to students in collaboration with industry.

Name : Dr. Sumita Das



Signature of the Coordinator, IQAC

Name: Dr. Santiranjan Palchaudhuri



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
